



**MISSION HILLS COMMUNITY SERVICES DISTRICT**  
**Regular Meeting Minutes**  
4:30 PM Wednesday, April 15, 2020

The Regular Meeting of the Board of Directors of the Mission Hills Community Services District was called to order at 4:30 pm on Wednesday, April 15, 2020, at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California.

**DIRECTORS PRESENT:** By roll call: Bruce Nix, Myron Heavin, Karina Naughton, Steve Dietrich, and Walt Fasold

**DIRECTORS ABSENT:** None

**STAFF PRESENT:** Loch Dreizler, Carol Reynolds, and Kayla Marie Barker

**OTHERS PRESENT:** None

**4:30 PM Call to Order**

1. **Roll Call**
2. **Pledge of Allegiance**
3. **No Closed Session**  
Conference with Legal Counsel – Anticipated Litigation under Government Code §54956.9(d)(4) - Initiation of Litigation (One case)
4. **Reconvene to Regularly Scheduled Meeting**
5. **Public Comment:** No public comments made.
6. **Presentations:** No special presentation's given.
7. **Consent Items:**  
**Approved Consent Items:**  
Motion and Second by Director Nix and Director Heavin, and the Board unanimously approved the Consent Agenda after review and discussion.
8. **Discussion Items:**  
**Discussion Item 8A. Committee Updates**  
Recommendation to review and discuss previous committee meetings and proposed future committee meeting dates.
  - Development Committee: TBD
  - Wastewater Committee will be meeting on Wednesday, May 13, 2020 to discuss Aeration and WDR/TSO updates.

- Western Management Area Committee for Groundwater Sustainability will meet on Wednesday, May 20, 2020.
- Development Agreement – Staff has contacted Burton Ranch Developers twice and waiting for them to recommend a date for their Development Committee to meet.
- Water Committee will be meeting on Wednesday, May 13, 2020 to discuss Water Pressure Model.
- Finance Committee will be meeting on Wednesday, April 29, 2020 to discuss the Fiscal Year 20/21 Budget

**Discussion Item 8B – Federal Declaration and California Executive Orders**

Board of Directors reviewed the Federal declaration and California Executive Orders pertaining to the COVID-19 Pandemic.

**Discussion Item 8C – Approval of Preliminary Budget for the Fiscal Year 2020-21**

Board of Directors recommended taking the Preliminary Budget for the Fiscal Year 2020-21, back to the Finance Committee for additional review. Staff will present the operating budget and capital budget at the next Regular Board Meeting for the Board of Directors to review and adopt.

**Discussion Item 8D – Ballot for Local Agency Formation Commission (LAFCO) Runoff Election**

Recommendation for the Board of Directors to review and decide on two candidates for the LAFCO runoff elections, reporting to the Board President.

**Motion to “Authorize the president to sign the attached LAFCO runoff election ballot.”**

Ayes: Nix, Heavin, Naughton, Dietrich and Fasold

Noes:

Abstain:

Absent:

Board of Directors chose Craig Geyer as the Regular Special District Member and Cindy Allen as the Alternate Special District Member.

**9. Communications:**

**A. Form 700** – A reminder was made for Board of Directors to submit their Form 700. The Fair Political Practices Commission extended the due date to June 1, 2020

**B. Pellham Overlay Project** – Santa Barbara County continues the Pellham Overlay Project notifying affected residents. Board of Directors recommends staff to ask for a long-term plan from the County of Santa Barbara.

**C. General Manager opened the discussion for new check signing guidelines.** The Board of Directors generally agreed that the check-writing process should be more efficient, a more formal recommendation will be presented at the next Regular Board Meeting.

**D. Special board meeting to discuss goals** - Directors decided to schedule the Special Board Meeting on April 29, 2020 at 9:30 AM.

**ADJOURNMENT:**

With no further business to come before the Board, the meeting adjourned at 6:59PM

Respectfully Submitted,

  
Kayla Marie Barker, Board Secretary  
Bruce Nix President, Board of Directors

