



## MISSION HILLS COMMUNITY SERVICES DISTRICT

### Regular Meeting Minutes

4:30 PM Wednesday October 17, 2018

The Regular Meeting of the Board of Directors of the Mission Hills Community Services District was called to order at 4:30 pm on Wednesday, October 19, 2018 at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California.

<b><u>DIRECTORS PRESENT:</u></b>	By roll call:	Walt Fasold, Bruce Nix, Myron Heavin, James Mac Kenzie, and Steve Dietrich
<b><u>DIRECTORS ABSENT:</u></b>		none
<b><u>STAFF PRESENT:</u></b>		Loch Dreizler, Melissa Crouthers, and Casey Fowler
<b><u>OTHERS PRESENT:</u></b>		Allen Eschenbach, Ron Herbig, Chris Smith, and Candice Harvell

3. **PLEDGE OF ALLEGIANCE:**

4. **SPECIAL PRESENTATION:** Allen Eschenbach from Glenn Burdette presented the Draft 2017/2018 Financial Statements for Board review and comment.

5. **AGENDA REVIEW:** Motion by Director Fasold, second by Director Heavin that all resolutions and ordinances presented tonight be read in title only and all further readings be waived. Unanimous 5-0.

6. **CONSENT AGENDA:**

Motion by Director Nix, second by Director Heavin to approve the Consent Agenda after review.

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| <b>Agenda Item 6a.</b> | <b>Consideration of Approval of Minutes</b><br>Approved Minutes of the Regular Meeting of September 19, 2018                                                                                                                                                                        |
| <b>Agenda Item 6b.</b> | <b>Reports on Water, Wastewater and Street Sweeping.</b><br>Street Sweeping Report, Water Reports and Wastewater Reports were reviewed.                                                                                                                                             |
| <b>Agenda Item 6c.</b> | <b>Consideration of the Manager's Project and Financial Reports.</b><br>September Profit and Loss Statement, Disbursements Journal, Budget to Actual, Bank Account Summary, Variations from Projected Income statements, and Well Energy Usage were briefly reviewed and discussed. |

Vote to approve the Calendar of Consent was 5-0

**7. CORRESPONDENCE:**

**Agenda Item 7a. Committee Meeting Updates**

General Manager Dreizler gave a brief update regarding the committee meetings that have occurred over the past month and what tentative meetings are scheduled for the next month.

**Agenda Item 7b. Response to Developer's Letters**

General Manager Dreizler stated that he wanted to clarify some of the inconsistencies in a letter that was provided as public comment during the last board meeting by the Towbes Group and McCarty Homes for the District to receive and file for future use if needed. President Fasold recommended a letter be sent to the developers clarifying these inconsistencies.

**8. CONTINUED BUSINESS:**

**Agenda Item 8a. Fiscal Year Ended June 30, 2018 draft Audited Financial Statements**

Motion by Director Fasold, second by Director Mac Kenzie to approve the Fiscal Year Ended June 30 ,2018 Draft Audited Financial Statements prepared by Glenn Burdett Attest Corporation as discussed and presented by the representative this evening. Motion to approve was 5-0.

**9. NEW BUSINESS:**

**Agenda Item 9a. Lighting Fixture Replacement**

General Manager Dreizler noted that the Operations Committee met on October 3, 2018 with Eco-Green Solutions and discussed a proposal to incorporate Energy Star rated products and requested the board approve a motion to allow the General Manager to contract with PG&E and Eco-Green Solutions to replace 87 lighting fixtures.

Motion by Director Nix, second by Director Mac Kenzie to direct the General Manager to move forward with a lighting fixture replacement project that he sees fit. Motion to approve was 5-0.

**Agenda Item 9b. Purchase of Updated Citizens Band (CB) Radios**

Motion by Director Mac Kenzie, second by Director Heavin to approve the proposal from Advanced Wireless with a cost not to exceed \$6,500.00. Motion to approve was 5-0.

**10. COMMUNITY COMMENTS AND SUGGESTIONS:      None**

**11. COMMUNICATIONS:**

General Manager Dreizler commented:

- Vandenberg Village Rotary will be holding a BBQ fundraiser here on October 20, 2018 from 11-1 in an effort to raise money for new playground equipment.
- Supervisor Hartmann will be here October 25 at 12:30 for a meeting and tour of our district. She will then do her Office Hours with the public from 1:30 to 3 pm.
- The November Board Meeting has been rescheduled for November 14, 2018 due to Thanksgiving.
- It was recommended that the Board of Directors notify the Board Secretary of vacations to ease the meeting schedule process.

A Break was called at 6:00 pm

The Meeting was reconvened at 6:05 pm

**12. CLOSED SESSION:**

Closed session began at 6:05 pm for conference with real property negotiators

**13. RECONVENE TO OPEN SESSION:**

The meeting was reconvened at 6:25 pm. Reportable action was to continue negotiations on parcel number 097-700-034. It was noted that Closed Session for Public Employee Performance Evaluation will be moved to the November Special Meeting.

**14. ADJOURNMENT:**

There being no further business to come before the Board the meeting was adjourned at 6:26 pm.

Respectfully Submitted,

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Casey Fowler  
Secretary, Board of Directors

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Walter Fasold  
President, Board of Directors