

Board of Directors

Walter Fasold, President
Myron Heavin, Vice President
Karina Naughton, Director
Steve Dietrich, Director
Bruce Nix, Director



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Loch A. Dreizler General Manager

Mission Hills Community Services District**4:00 PM Closed Session**

4:30 PM Regular Meeting on Wednesday, December 18th, 2019

1550 East Burton Mesa Blvd, Lompoc, CA - District Board Room

Noticed on or before December 15th, 2019

Agenda**Pledge of Allegiance****1. 4:00 PM Call to Order****2. Roll Call****3. Pledge of Allegiance****4. Adjourn to Closed Session** – Time Closed Session Started: _____

A. Conference with Legal Counsel – Anticipated Litigation under Government Code §54956.9(d)(4) - Initiation of Litigation (One case)

5. Reconvene to Regular Meeting at 4:30 PM

A. Report any actionable items out of Closed Session

6. Public comment on matters not on the Agenda – limited comments to 3 minutes for items that are not on the agenda.**7. Special Presentation** - None**8. Consent Items** - Staff recommends Directors approve the Consent Items in one motion. Members of the public may comment on a consent item (3-minute maximum per speaker). Directors may pull a consent item for discussion.**A.** Approval of Minutes from:

- i) October 16th, 2019
- ii) November 20th, 2019

B. Activity Reports

- i) Administration
- ii) Water & Wastewater
- iii) Water Distribution Graph
- iv) Wastewater Treatment Plant Performance Graphs

- C. Financial Reports
 - i) Profit and Loss
 - ii) Disbursements Journal
 - iii) Variation from Projected Income
 - iv) Bank Account Summary
 - v) Budget to Actual

9. Discussion Items

- A. Officer Elections and Committee Assignments – Elect President and Vice President.
- B. Destruction of Documents – Consider annual removal of specific records from Records Retention Policy.
- C. Audited FS Staff Memo Updated – Consider approving the Fiscal Year ended June 30, 2019 Draft Audited Financial statements presented by Glenn Burdette Attest Corporation.
- D. SB 998 – Via Customer Policy – Discuss modifying Customer Policy to comply with Senate Bill 998.
- E. Committee Updates – Review of previous committee meetings and proposed future committee meeting dates.

10.COMMUNICATIONS- Board of Directors may ask a question for clarification, make an announcement, or report briefly on recent activities or conferences. Also, Directors may provide a reference to staff or other resources for information, direct staff to place a topic or report on a future committee or regular meeting agenda.

ADJOURNMENT- Regular Board Meetings are held on the third Wednesday of each month beginning at 4:30 PM

Copies of the staff reports or written materials provided to the Mission Hills for Open Session agenda items may be obtained online at <http://www.mhcsd.org/agenda-and-minutes/> and are also available at the Customer Service Counter of the District Office for public inspection and reproduction during regular business hours. Closed Session items are not available for public review.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact Board Secretary at 805.733.4366 at least 48 hours before the meeting to ensure that reasonable arrangements can be made.
(Agenda Prepared under Government Code Section 54954.2)