

Board of Directors

Steve Dietrich, President
Jim MacKenzie, Vice President
Jim Keeling, Financial Director
Myron Heavin, Director
Matthew Starbuck, Director



1550 East Burton Mesa Blvd.
Lompoc, California, 93436-2100
805.733.4366
www.mhcsd.org

Brad Hagemann, General Manager

Mission Hills Community Services District Board of Directors

Special Meeting

Wednesday, May 24, 2023

4:30 PM

1550 East Burton Mesa Blvd, Lompoc, CA - District Board Room

Agenda**Public and staff may access the meeting via Zoom:**

URL to sign in for video access.

<https://zoom.us/j/9467006985?pwd=TnBqZGJXbWhCN UdJNXhMZGU3alhDZz09>

Meeting ID: 946 700 6985

To access the meeting via telephone:

Dial in 1 (669) 900-9128

Director James Mac Kenzie attending via Teleconference:

James Mac Kenzie: 3324 Erica Place, Lompoc, CA 93436

In accordance with Government Code Section 54953(b) this agenda will be posted at the above teleconference locations and those locations will be accessible to the public.

1. Call to Order and Pledge of Allegiance**2. Roll Call**

3. Public Comment – Members of the public may address the Board on any item within the jurisdiction of the Board not included on this agenda for up to 3 minutes (Government Code Section 54954.3). **If you are unable to attend, you can submit comments in advance of the meeting to admin@mhcsd.org before 1:00 PM, Tuesday, May 23, 2023.**

4. Consent Agenda - Staff recommends Directors approve the Consent Agenda in one motion. Members of the public may comment on a consent item (3-minute maximum per speaker). Directors may pull a consent item for discussion or separate vote.

A. Consideration of Approval of Minutes from:

- i) April 19, 2023, Regular Board Meeting
- ii) May 1, 2023, Special Board Meeting
- iii) May 3, 2023 Special Board Meeting

B. Activity Reports for April

- i) General Manager and Administration Reports
- ii) Water and Wastewater
- iii) Goals and Committee Updates

C. Financial Reports Through April 2023

- i) Revenue and Expenses Previous Year Comparison
- ii) Disbursements Journal
- iii) Variation from Projected Income
- iv) Bank Account Summary
- v) Budget to Actual

5. Regular Business

- A.** Discuss and Consider Approving a Proposed Cost of Living Adjustment for Salary Schedule effective July 1, 2023
- B.** Consider Approval of the FY 2023/24 Operating Budget and Capital Improvement Program Budget
- C.** Consider authorizing staff to execute a Professional Services Contract to update the District's Water and Sewer Connection Fees

6. Communications - The Board of Directors may ask a question for clarification, make an announcement, or report briefly on recent activities or conferences. Also, Directors may provide a reference to staff or other resources for information, direct staff to place a topic or report on a future committee or regular meeting agenda.

- A.** General Manager's Comments
- B.** Directors' Comments
- C.** Public Comments (up to 3 minutes for topics within the District's jurisdiction)

ADJOURN

Regular Board Meetings are held on the third Wednesday of each month beginning at 4:30 PM Copies of the staff reports, or written materials provided for Mission Hills CSD for Open Session agenda items may be obtained upon request and are also available at the Customer Service Counter of the District Office for public inspection and reproduction during regular business hours. Closed Session items are not available for public review.

In compliance with the Americans with Disabilities Act If you need special assistance to participate in this meeting or if you need the agenda or other documents in the agenda packet provided in an alternative format, contact Board Secretary at 805.733.4366 at least 48 hours before the meeting to ensure that reasonable arrangements can be made. (Agenda Prepared under Government Code Section 54954.2)