

Mission Hills

Community Services District

1550 E Burton Mesa Blvd., Lompoc CA 93436-2100

Telephone: (805) 733-4366 - Fax: (805) 733-4188

Website: www.mhcsd.org



Directors:

Walter Fasold
Danny Hayes
James Mac Kenzie
Tim Naughton
Bruce Nix

M-I-N-U-T-E-S

Regular Meeting

August 19, 2015

The Regular Meeting of the Board of Directors of the Mission Hills Community Services District was called to order by President Mac Kenzie at 6:30 p.m. on Wednesday, August 19, 2015 at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California.

DIRECTORS PRESENT:

By roll call: Walter Fasold, Danny Hayes, James Mac Kenzie, Tim Naughton, and Bruce Nix

DIRECTORS ABSENT:

None

STAFF PRESENT:

Michael Riley, Melissa Stevens, Logan Pirkle, Steven Sarot, and Casey Fowler

OTHERS PRESENT:

3. PLEDGE OF ALLEGIANCE:

Pledge of Allegiance.

4. SPECIAL PRESENTATION:

5. AGENDA REVIEW:

Agenda Item 5a. Motion by Director Mac Kenzie, second by Director Nix that all resolutions and ordinances presented tonight be read in title only and all further readings be waived. Unanimous 5-0.

6. COMMUNITY COMMENTS AND SUGGESTIONS: none

7. CONSENT AGENDA:

Motion by Director Naughton, second by Director Fasold to approve the Consent Agenda after review.

Agenda Item 7a. Consideration of Approval of Minutes.

Approved Minutes of the Board of Directors Regular Meetings held June 17, 2015.

Agenda Item 7b. Reports on Water, Wastewater and Street Sweeping.

Street Sweeping Report, Water Reports and Wastewater Reports were reviewed.

Agenda Item 7c. Consideration of the Manager's Project and Expenditure Reports.

June and July Profit and Loss Statement, Expenditures (year to date), Bank Account Summary, Disbursement Journal, Variation from Projected Income, Outstanding Issues in both Operational and Administrative, and the RNC Center monthly statement.

Vote to approve the Calendar of Consent was 5-0

8. CORRESPONDENCE: These items are placed on the agenda for informational purposes only. No action required.

Agenda Item 8a. Draft Capital Improvement Program Chart

District Board of Directors reviewed the attached General Managers recommendations to move forward with the top 6 projects to be completed over the next five year Proposition 218 Rate Study. Those selected were Water Well Rehabilitation, Pond Liner Replacement, Water Plant Meter Calibration, Water Meter Replacement, Updating Water Filtration Plant, and Replace District Server.

Agenda Item 8b. AMR's Purchased for the FY 2015-16 Budget

9. CONTINUED BUSINESS:

Agenda Item 9a. Street Sweeping Update/ Discussion to Terminate Services.

District Board of Directors heard the brief updates of staff's attempts to handle the street sweeping complaints and asked for direction to staff in either an attempt to procure another contractor, allow more time with SP Maintenance, or cancel the services all together. It was decided that since staff met with SP Maintenance and they assured better service the District will allow them a few more months to see if services improve.

10. NEW BUSINESS:

Agenda Item 10a. Establish an Agreement with the Sherriff's Department to Prosecute Trespassers on the Wastewater Access Road.

District Board of Directors reviewed, discussed and elected to approve staff's recommendation to have the service road to the wastewater plant permanently closed to all vehicle traffic and move forward with the Sherriff's Departments recommendation to complete the attached form to have violators prosecuted. **Motion by Director Nix, second by Director Fasold to approve the permanent road closure to vehicle traffic while still allowing pedestrian use from dawn to dusk and also complete the attached form for the Sherriff's Department to prosecute violators. Unanimous 5-0.**

11. GENERAL MANAGER ITEMS

The following item(s) were placed on the agenda by the District Manager in order to receive feedback and/or request direction from the Board. No formal action can be taken.

12. BOARD MEMBER COMMUNICATIONS:

Director Fasold asked the field crew how things are going with the difficult work load right now. Mr. Sarot stated that there is a lot of maintenance that has been neglected over the years so the hours are long. Everything is going ok there is just a lot of work. Director Fasold stated that on behalf of the entire Board they appreciate all the hard work they are doing and will try to get them help ASAP. He also stated that he was at the job site and is very pleased with all the safety precautions and the cleanness that Tierra is doing.

13. STAFF COMMUNICATIONS:

14. ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 8:35 p.m. to the next Regular Meeting to be held September 16, 2015 at the District's meeting room beginning at 6:30 pm.

Respectfully Submitted,

Casey Fowler
Secretary, Board of Directors

APPROVED AS TO FORM:

James Mac Kenzie
President, Board of Directors