

# **Mission Hills**

## **Community Services District**

1550 E Burton Mesa Blvd., Lompoc CA 93436-2100

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### **Directors:**

Walter Fasold  
Danny Hayes  
James Mac Kenzie  
Tim Naughton  
Bruce Nix

### **M-I-N-U-T-E-S**

#### **Regular Meeting**

#### **May 20, 2015**

The Regular Meeting of the Board of Directors of the Mission Hills Community Services District was called to order by President Mac Kenzie at 6:40 p.m. on Wednesday, May 20, 2015 at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California.

### **DIRECTORS PRESENT:**

By roll call: Walter Fasold, Danny Hayes, James Mac Kenzie, Tim Naughton, and Bruce Nix

### **DIRECTORS ABSENT:**

None

### **STAFF PRESENT:**

Michael Riley, Melissa Stevens, Carry Via, and Casey Fowler

### **OTHERS PRESENT:**

Connie Barlow

### **3. PLEDGE OF ALLEGIANCE:**

Pledge of Allegiance.

### **4. SPECIAL PRESENTATION:**

none

### **5. AGENDA REVIEW:**

**Agenda Item 5a.** Move that all resolutions and ordinances presented tonight be read in title only and all further readings be waived. **Motion by Director Hayes, second by Director Nix. Unanimous 5-0**

- 6. COMMUNITY COMMENTS AND SUGGESTIONS:** Mrs. Barlow asked why the State, as well as the District, have not considered having communities use grey water for irrigation. Director Mac Kenzie commented that due to the County plumbing code we are not allowed to. She went on to say that we could be at the forefront of the industry and that we should consider how to be able to make this work. Director Fasold went on to explain the water supply and how the District is doing. He stated that we are following the State guidelines but we have gone above what has been asked of us as a District and that we do not want anyone to live uncomfortably.

**7. CONSENT AGENDA:**

Motion by Director Nix, second by Director Naughton to approve the Consent Agenda after review.

**Agenda Item 7a. Consideration of Approval of Minutes.**

Approved Minutes of the Board of Directors Regular Meetings held April 15, 2015, Special Meeting held April 23, and a Public Forum held May 13, 2015.

**Agenda Item 7b. Reports on Water, Wastewater and Street Sweeping.**

Street Sweeping Report, Water Reports and Wastewater Reports were reviewed.

**Agenda Item 7c. Consideration of the Manager's Project and Expenditure Reports.**

April Profit and Loss Statement, Expenditures (year to date), Bank Account Summary, Disbursement Journal, Variation from Projected Income, Outstanding Issues in both Operational and Administrative, and the RNC Center monthly statement.

**Vote to approve the Calendar of Consent was 5-0**

**8. CORRESPONDENCE:** These items are placed on the agenda for informational purposes only. No action required.

**Agenda Item 8a. Wastewater Lagoon System Performance Evaluation.**

The report regarding the performance of the wastewater lagoons from H & S Environmental was briefly discussed.

**9. CONTINUED BUSINESS:**

**Agenda Item 9a. Public Reading and Adoption of the Final Budget for FY 2015-2016, in accordance with Government Code Section 61110.**

District Board of Directors perform the Public Reading then review, discuss and adopt the Final Budget for FY 2015-2016 totaling \$1,614,012

President Mac Kenzie opened Public Comment at 7:35.

No Public comments were made and none were received in the office.

President Mac Kenzie closed Public Comment at 7:36.

**Motion by Director Nix, second by Director Hayes to approve the FY 2015-16 District budget totaling \$1,614,012. Roll call vote was 4-1. With Director Naughton the no vote.**

**Agenda Item 9b. Discuss and Approve the Proposal from Stantec Regarding Construction Management for the Sewer Line Replacement Project.**

Recommended Action: District Board of Directors review, discuss and approve Stantec's Proposal for Construction Management of the Sewer Line Replacement Project with a cost not to exceed \$40,250. Director Naughton stated that he has not been happy with their services from the beginning of the project. Director Fasold agrees that they have not done a stellar job however we have already started and we have proper design and standards. He went on to say that he thinks \$40,000 is not realistic but it is time to go and get this done

before we have an emergency. Director Mac Kenzie stated that staff is asking for approval of the proposal however they stated they don't expect to spend that much money. He feels we need to support staff and allow them to manage the cost.

**Motion by Director Mac Kenzie, second by Director Hayes to approve the Proposal from Stantec for part-time Construction Management with a cost not to exceed \$40,250. Unanimous 5-0.** The proposal was approved for the full amount however the Board is requesting that staff monitor the costs closely and try to cut this amount in half.

**10. NEW BUSINESS:** none

**11. GENERAL MANAGER ITEMS**

The following item(s) were placed on the agenda by the District Manager in order to receive feedback and/or request direction from the Board. No formal action can be taken.

**12. BOARD MEMBER COMMUNICATIONS:**

**13. STAFF COMMUNICATIONS:**

**14. ADJOURNMENT:**

There being no further business to come before the Board the meeting was adjourned at 8:36 p.m. to the next Regular Meeting to be held June 17, 2015 at the District's meeting room beginning at 6:30 pm.

Respectfully Submitted,

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Casey Fowler  
Secretary, Board of Directors

APPROVED AS TO FORM:

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James Mac Kenzie  
President, Board of Directors