

Mission Hills

Community Services District

1550 E Burton Mesa Blvd., Lompoc CA 93436-2100

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Directors:

Walter Fasold
Danny Hayes
James Mac Kenzie
Tim Naughton
Bruce Nix

M-I-N-U-T-E-S

Regular Meeting

December 16, 2015

The Regular Meeting of the Board of Directors of the Mission Hills Community Services District was called to order by Vice-President Hayes at 6:30 p.m. on Wednesday, December 16, 2015 at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California.

DIRECTORS PRESENT:

By roll call: Walter Fasold, Danny Hayes, Bruce Nix, Tim Naughton, and James Mac Kenzie (arrived at 6:50)

DIRECTORS ABSENT:

None

STAFF PRESENT:

Michael Riley, Melissa Stevens, Jory Benitez, and Casey Fowler

OTHERS PRESENT:

Ron Herbig, Marissa Halbeisen, James Halbeisen, and Mr. Anderson

3. PLEDGE OF ALLEGIANCE:

Pledge of Allegiance.

4. SPECIAL PRESENTATION:

A PowerPoint presentation on alternative energy was given by Ms. Benitez (see attachment a)

5. AGENDA REVIEW:

Agenda Item 5a. Motion by Director Mac Kenzie, second by Director Fasold that all resolutions and ordinances presented tonight be read in title only and all further readings be waived. Unanimous 5-0.

6. COMMUNITY COMMENTS AND SUGGESTIONS:

There were no verbal comments made at the meeting. General Manager Riley distributed a written response from a community member, he asked that it not be read during the meeting but put in the public record for the Board to review and consider in the future (see attachment b).

7. CONSENT AGENDA:

Motion by Director Mac Kenzie, second by Director Nix to approve the Consent Agenda after review.

Agenda Item 7a. Consideration of Approval of Minutes.

Approved Minutes of the Board of Directors Regular Meetings held November 18, 2015

Agenda Item 7b. Reports on Water, Wastewater and Street Sweeping.

Street Sweeping Report, Water Reports and Wastewater Reports were reviewed.

Agenda Item 7c. Consideration of the Manager's Project and Expenditure Reports.

November Profit and Loss Statement, Expenditures (year to date), Bank Account Summary, Disbursement Journal, Variation from Projected Income, Outstanding Issues in both Operational and Administrative, and the RNC Center monthly statements were reviewed and discussed. General Manager Riley gave an update on Well #6 and the insurance claim that has been submitted. Director Mac Kenzie gave an update from the ACWA/ JPIA conference he had attended.

Vote to approve the Calendar of Consent was 5-0

8. CORRESPONDENCE: These items are placed on the agenda for informational purposes only. No action required.

Agenda Item 8a. ACWA/ JPIA President's Special Recognition Award.

9. CONTINUED BUSINESS: none

10. NEW BUSINESS:

Agenda Item 10a. Review/ Comment on the Proposed Year in Review District Newsletter.

Board of Directors reviewed, discussed and provided direction to staff to make a few minor changes. No motion needed.

Agenda Item 10b. Annual Selection of Committee Assignments.

Board of Directors reviewed and discussed the annual Committee Assignments to take effect January 1, 2016.

Board Officers Assignments are as follows:

President – Hayes
Vice President – Naughton
Finance Officer – Fasold
Alternative Finance Officer – Nix
Director - MacKenzie

Committee and Representative Assignments are as follows:

Operations:	Hayes, MacKenzie	Alternate:	Nix
Personnel:	Nix, Fasold	Alternate:	MacKenzie
Finance:	Naughton, Fasold	Alternate:	Mac Kenzie

VAFB IR Program: Mac Kenzie, Naughton
ACWA/ JPIA: Mac Kenzie, Fasold

Motion by Director Mac Kenzie, second by Director Naughton to select the Board Officers and Committee Assignments as discussed. Unanimous vote.

11. GENERAL MANAGER ITEMS: none

12. BOARD MEMBER COMMUNICATIONS:

Director Hayes discussed the LAFCO meeting he attended regarding the Summit View Homes. He went on to say that no conclusion could be made and they asked for additional information, this item was tabled to the next month's meeting.

13. STAFF COMMUNICATIONS: Accountant Stevens gave an update as to the Cal-PERS status and stated we are now in Phase II.

14. CLOSED SESSION: Closed session began at 8:45 p.m.

14a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code Section 54957:

Title: General Manager

15. RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at 8:50 p.m. to be tabled to the January Regular meeting

15a. Announce Reportable Action Taken in Closed Session, if any.

16. ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 8:51 p.m. to the next Regular Meeting to be held January 20, 2016 at the District's meeting room beginning at 6:30 pm.

Respectfully Submitted,

Casey Fowler
Secretary, Board of Directors

APPROVED AS TO FORM:

James Mac Kenzie
President, Board of Directors