

**Board of Directors**

Jorge Magana, President  
Steve Dietrich, Vice President  
Matt Starbuck, Director  
Jim Keeling, Director  
Glen McLeod, Director



1550 East Burton Mesa Blvd.  
Lompoc, California, 93436-2100  
805.733.4366  
[www.mhcsd.org](http://www.mhcsd.org)

Mike Garner, General Manager

Mission Hills Community Services District Board of Directors

**Regular Meeting**

Wednesday, January 21, 2026

4:30 PM

1550 East Burton Mesa Blvd, Lompoc, CA - District Board Room

**1. Call to Order and Pledge of Allegiance**

**2. Roll Call**

**3. Public Comment** – Members of the public may address the Board on any item within the jurisdiction of the Board not included on this agenda for up to 3 minutes. **If you cannot attend, you can submit comments before the meeting to [admin@mhcsd.org](mailto:admin@mhcsd.org) before 1:00 PM, Tuesday, January 20, 2026.**

**4. Information Correspondence** – Receive Presentation from MSN ENGINEERING on the cost of a new wastewater plant vs wastewater hook up with City of Lompoc.

i.) Mission Hills WWTP Upgrades Cost Opinion

**5. Consent Agenda** - Staff recommends that the Directors approve the Consent Agenda in one motion. Members of the public may comment on a consent item (3 minutes maximum per speaker). Directors may pull a consent item for discussion or a separate vote.

**A. Consideration of Approval of Minutes from**

i.) December 17, 2025

**B. Receive Activity Reports for December**

- i) General Manager and Administration Reports
- ii) Water and Wastewater

**C. Consideration of Financial Reports for December**

- i) Revenue and Expenses: Previous Year Comparison
- ii) Disbursements Journal
- iii) Variation from Projected Income
- iv) Bank Account Summary
- v) Budget to Actual

**6. Regular Business**

**A. Discuss and Consider the** Appointment of Jeff Dotzler to a Vacancy on the Board of Directors.

i.) Statement of qualifications

**B. Discuss and Consider** Board Officers and Committee Assignments for 2026

i.) Assignment Form

**7. Communications** - The Board of Directors may ask a question for clarification, make an announcement, or report briefly on recent activities or conferences. Also, Directors may provide references to staff or other resources for information, and direct staff to place a topic or report on a future committee or regular meeting agenda.

**A.** General Manager’s Comments

**B.** Directors’ Comments

**C.** Public Comments (up to 3 minutes for topics within the district’s jurisdiction)

**Regular Board Meetings are held on the third Wednesday of each month beginning at 4:30 PM**

Copies of the staff reports, or written materials provided for Mission Hills CSD for Open Session agenda items may be obtained upon request and are also available at the Customer Service Counter of the District Office for public inspection and reproduction during regular business hours. Closed-session items are not available for public review.

**In compliance with the Americans with Disabilities Act,** if you need special assistance to participate in this meeting or if you need the agenda or other documents in the agenda packet provided in an alternative format, contact the Board Secretary at 805.733.4366 at least 48 hours before the meeting to ensure that reasonable arrangements can be made. (Agenda Prepared under Government Code Section 54954.2)

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Mike Garner, General Manager

Mission Hills Community Services District Board of Directors  
**Regular Meeting Minutes**  
Wednesday, December 17, 2025  
1550 East Burton Mesa Blvd, Lompoc, CA – District Board Room

The Regular Meeting of the Board of Directors of the Mission Hills Community Services District was called to order at 4:31 pm on Wednesday, December 17, 2025, at the District Board Meeting Room, 1550 East Burton Mesa Blvd, Lompoc, CA

**Directors Present:** By Roll Call: Jorge Magana, Matthew Starbuck, Glen McLeod, Jim Keeling

**Directors Absent:** Steve Dietrich

**Staff Present:** Mike Garner, Javier Rodriguez, Carol Reynolds, Arleen Block

**Others Present:** None

- 1. Call to Order and Pledge of Allegiance
- 2. Roll Call
- 3. Public Comment – No public comments were received

**4. Consent Agenda**

**A. APPROVE MINUTES**

- i.) December 17, 2025

**B. Activity Reports for November 2025**

- i) General Manager and Administration Reports
- ii) Water and Wastewater

**C. Financial Reports for November 2025**

- i) Revenue and Expenses Previous Year Comparison
- ii) Disbursements Journal
- iii) Variation from Projected Income
- iv) Bank Account Summary

- v) Budget to actual

**Approved Consent Items:**

Motion was made by Director Jorge Magana and seconded by Director Matthew Starbuck to approve the Consent Agenda as presented.

**The motion passed by a 4-0 vote**

Ayes: Director Jorge Magana, Director Matthew Starbuck, Director Glen McLeod, Director Jim Keeling

Noes: None

Absent: Director Steve Dietrich

**5. Regular Business**

**A. Discuss and Approve letter authorizing Wastewater negotiations with the City of Lompoc.**

General Manger Mike Garner informed the Board the letter for City of Lompoc has been completed by our attorneys and is ready to be presented for negotiations. Director Matt Starbuck voiced concerns about protecting the district from bad decisions. General Manager Mike Garner suggested forming a committee/position to accompany him to all meetings.

Motion was made by Director Jorge Magana and seconded by Director Jim Keeling

**The Motion Passed 4-0 Vote**

Ayes: Director Jorge Magana, Director Matthew Starbuck, Director Glen McLeod, Director Jim Keeling,

Noes: None

Absent: Director Steve Dietrich

**B. Discuss and Approve letter addressing leaving 93436 zip code**

Board of Directors would like a presentation from Lamont before voting on. Not voting, pull from agenda. All Directors have agreed to postpone vote.

**6. Communications** - The Board of Directors may ask a question for clarification, make an announcement, or report briefly on recent activities or conferences. Also, Directors may provide references to staff or other resources for information, and direct staff to place a topic or report on a future committee or regular meeting agenda.

**A. General Manager's Comments – None**

**B. Director Comments – None**

**C. Public Comments - None**

With no further business before the Board, the meeting was adjourned at 6:03 pm

Respectfully Submitted:

Arleen Block

X \_\_\_\_\_

President, Jorge Magana

X \_\_\_\_\_

Board Secretary, Arleen Block



# Technical Memorandum

TO Mike Garner  
Mission Hills Community Services District FROM Nicholas Panofsky, PE

DATE 1/12/2026

SUBJECT Mission Hills WWTP Upgrades Cost Opinion

## Introduction

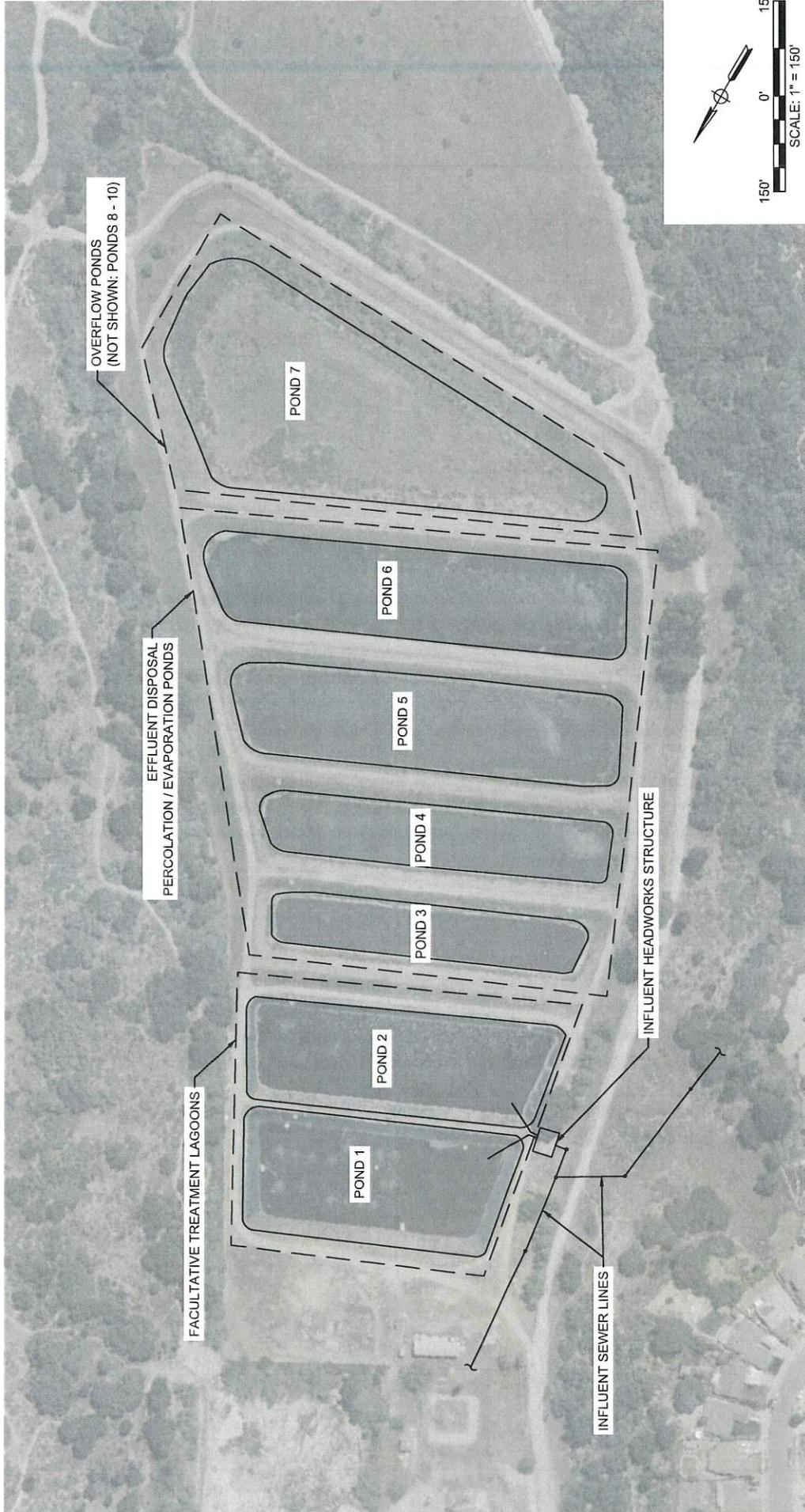
The Mission Hills Community Services District (District) owns and operates the 21-acre wastewater treatment plant (WWTP) serving approximately 1,265 residents in the residential community of Mission Hills. The WWTP currently operates under the Waste Discharge Requirements (WDR) Order No. R3-2019-0042. However, it is anticipated that the WWTP's WDR will be updated to Order No. R3-2020-0020 (General Order); the General Order is for domestic wastewater systems with flows greater than 100,000 gallons per day. This updated WDR will likely result in more stringent effluent limits than the WWTP can currently achieve. Specific effluent limits from the General Order are discussed in this memorandum.

The District is considering options to modify their existing wastewater infrastructure to comply with pending waste discharge permits. As part of these investigations, the District retained MNS Engineers, Inc. (MNS) to prepare this Technical Memorandum (TM) providing a conceptual-level design and project cost opinion associated with upgrading the existing wastewater treatment plant with a packaged membrane bioreactor (MBR) treatment process.

## Existing Facilities

The WWTP currently consists of a headworks facility with screening and comminution units, two lined facultative ponds with mechanical aerators, and eight evaporation and percolation ponds. Five of the eight evaporation ponds are located adjacent to the treatment facility, while three emergency overflow evaporation ponds are located approximately 1.5 miles to the southwest adjacent to the Santa Ynez River. The existing WWTP facilities are shown in Figure 1.

The plant operates under a maximum permitted treatment capacity of 400,000 gallons per day (gpd) and has a disposal capacity of 570,000 gpd. Typical average daily flow is approximately 185,000 gpd.



**EXISTING FACILITIES**  
 MISSION HILLS COMMUNITY SERVICES DISTRICT  
 CONCEPTUAL COST OPINION FOR WASTEWATER TREATMENT PLANT UPGRADE

FIGURE NUMBER  
**1**

## Proposed Improvements

Proposed improvements to the WWTP include a packaged MBR system to replace the functionality of the existing treatment ponds. A typical MBR system consists of an activated sludge process followed by membrane microfiltration run in series. Other WWTP improvements are proposed as follows:

- A new lift station and influent piping are required to convey influent flow to the new treatment process.
- Fine screening is required as part of the new treatment equipment by the membrane manufacturer to maintain membrane warranties and extend service life.
- A new packaged solids handling system will allow for the efficient disposal of waste activated sludge from the new MBR process.
- Removal and disposal of accumulated solids and vegetation from the bottom of the existing percolation ponds is recommended to provide long-term functionality.
- New distribution piping for the MBR effluent is required to convey treated effluent to the existing percolation ponds.

The District's existing generator is likely to be sufficient for emergency backup power for the new treatment equipment. However, a new permanent backup generator is recommended for the proposed influent lift station.

Information on proposed treatment equipment was provided by Cloacina, a manufacturer of package MBR process equipment based in Arroyo Grande, California. A proposal for treatment equipment is provided in Appendix A. Table 1 provides a summary of optional equipment items included in the Cloacina proposal with brief justification for inclusion in the project or not. A preliminary layout of the proposed improvements is shown in Figure 2.

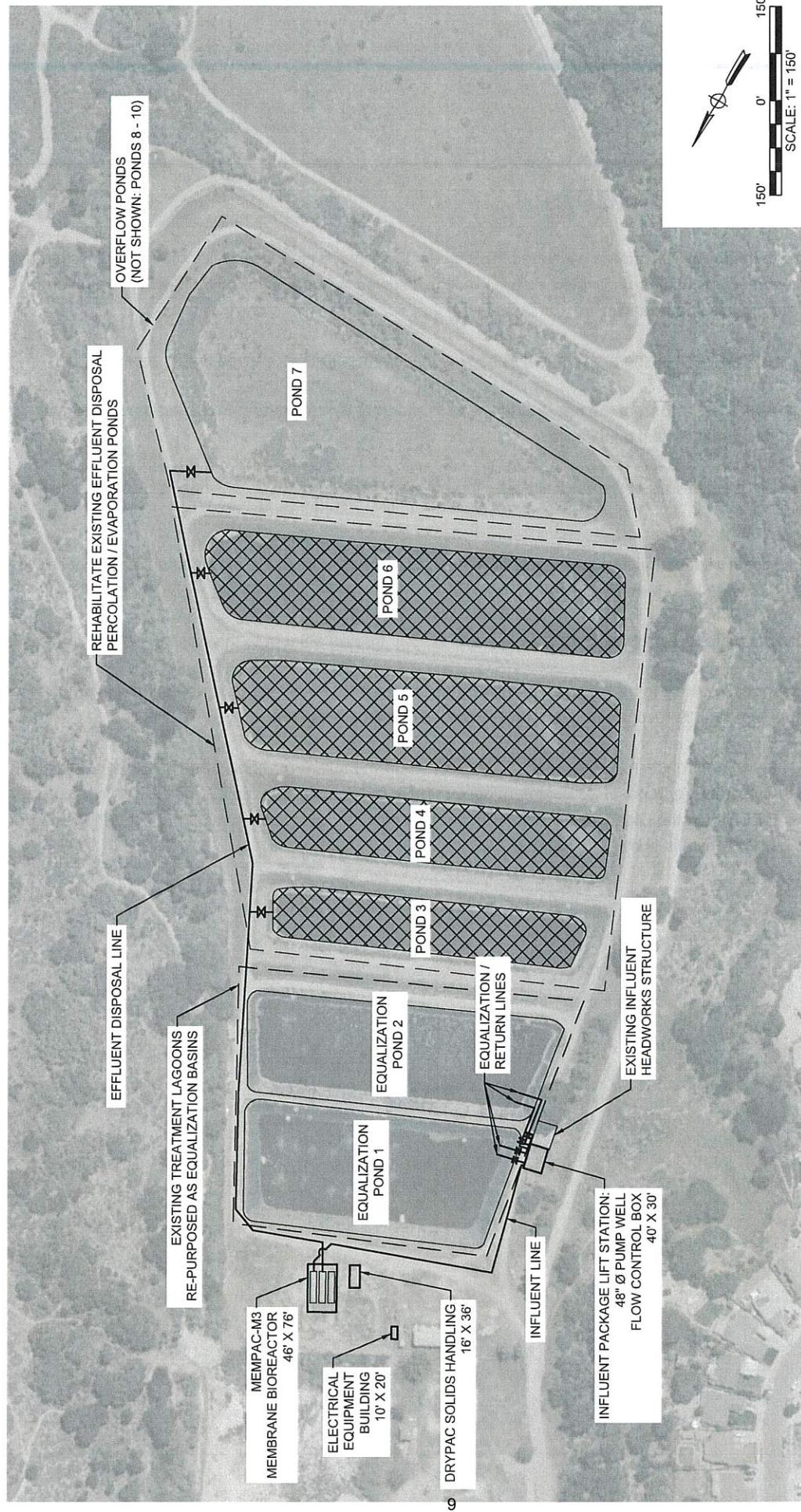


FIGURE NUMBER  
**2**

**PROPOSED SITE ARRANGEMENT**  
MISSION HILLS COMMUNITY SERVICES DISTRICT  
CONCEPTUAL COST OPINION FOR WASTEWATER TREATMENT PLANT UPGRADE



Table 1. Cloacina Proposal Equipment Options

Proposal Item	Recommended for WWTP Upgrade	Justification
MEMPAC-M3 MBR Treatment System	Included in Base Proposal	-
Package Lift Station	Yes	Influent wastewater requires conveyance to the elevated treatment system.
Duplex Fine Screening	Yes	Fine screening is required to protect treatment membranes. Duplex screens provide redundancy and allow for one screen to be taken offline for maintenance.
Standalone Screen Platform	No	Proposed design upgrades do not include parallel redundant treatment trains, which would require the platform.
Flow Control Box	Yes	Control box allows flow to be sent from headworks to equalization storage.
Equalization Storage Tanks and Equipment	No	Proposed improvements include repurposing the existing treatment ponds as equalization basins.
Sound-Attenuated Blower Skid	Yes	Blower enclosure provides hearing protection for nearby operators and better protection of the equipment inside from weather and coastal influence.
Supplementary Chemical Pumps	No	Supplementary chemicals are not anticipated to be required for wastewater treatment. Replacement equipment is anticipated to be available if needed.
UV Disinfection	No	UV disinfection would only be recommended for reuse applications. Direct reuse of treated effluent is not anticipated.
Effluent Disposal Pump Skid	No	Effluent disposal is anticipated to occur by gravity. No additional pumping is anticipated.
RAS Underflow Isolation Butterfly Valves	Yes	Additional isolation capabilities is considered beneficial for future maintenance.
Low-Flow Configuration	No	Influent flow is generated by permanent residences and is not expected to drastically fluctuate during the year. Low flow conditions are not anticipated.
DRYPAC Aerated Sludge Handling System	Yes	Mechanical sludge de-watering is necessary for efficient disposal of the solids waste stream.
MBR and Catwalk Lighting	Yes	Additional lighting will aid in operations if required at night.
Equipment Awnings	Yes	Additional protection for equipment will extend expected equipment lifespan.

Advanced Biological Nutrient Removal (Bardenpho)	No	Phosphorus not considered a future critical nutrient to be removed as part of the considered WWTP upgrades. Additional treatment could be added in the future if phosphorus removal is required.
Recommended Spare Parts	Yes	Typical mechanical consumables are considered beneficial to have in stock to avoid process interruption.
Premium Spare Parts	Yes	Spare parts and equipment would minimize downtime in the event of equipment failure.

### Proposed Equipment Effluent Quality

The MBR treatment equipment proposed by Cloacina would reportedly meet the expected MBR effluent limits of the Order No. R3-2020-0020. Table 2 summarizes these anticipated limits.

*Table 2. Anticipated Effluent Concentrations Limits*

Constituent	Cloacina- Reported MBR Effluent	Effluent Limit Required by Order No. R3- 2020-0020 (30-day average)
Biochemical Oxygen Demand, 5-day (BOD <sub>5</sub> ) (mg / L)	10	30
Total Suspended Solids (TSS) (mg / L)	10	30
Settleable Solids (mg / L)	N/A	0.1

## Cost Opinion

A preliminary opinion of probable cost of construction (OPC) was developed for this project. The OPC is \$9.8 million. A preliminary construction cost estimate for the selected project alternative is included in Appendix B. This OPC is intended to be consistent with a Class IV cost opinion in accordance with the Association for the Advancement of Cost Engineering, with an accuracy of -15% to +50%.

In addition to the cost of construction, additional costs would be incurred as part of the WWTP upgrade project. These additional costs are estimated based on an assumed percentage of the construction cost and are included in the total project costs. A total project cost for the recommended improvements is provided in Table 3. The total implementation cost of the WWTP upgrade project is estimated to be \$15.5 million.

*Table 3. Estimated Improvement Project Costs*

<b>Item</b>	<b>Percent of Construction Cost</b>	<b>Cost</b>
Project Construction	100%	\$ 9,800,000
Contingency	25%	\$ 2,450,000
Project Design	20%	\$ 1,960,000
Construction Management	10%	\$ 980,000
Environmental Permitting	-	\$ 150,000
Geotechnical Engineering	-	\$ 125,000
<b>Total Project Cost</b>		<b>\$ 15,465,000</b>



## Appendices

Appendix A  
Cloacina MEMPAC-M3 Proposal

**MBR WWTP Upgrades - Low Opinion**

Item	Percent of Construction Cost Opinion	Cost
Project Construction	-	\$8,330,000
Contingency	15%	\$1,250,000
Project Design	18%	\$1,499,000
Construction Management	8%	\$666,000
Environmental Permitting	-	\$150,000
Geotechnical Engineer	-	\$125,000
<b>Total Project Cost</b>		<b>\$12,020,000</b>

**MBR WWTP Upgrades - High Opinion**

Item	Percent of Construction Cost Opinion	Cost
Project Construction	-	\$14,700,000
Contingency	25%	\$3,675,000
Project Design	20%	\$2,940,000
Construction Management	10%	\$1,470,000
Environmental Permitting	-	\$150,000
Geotechnical Engineer	-	\$125,000
<b>Total Project Cost</b>		<b>\$23,060,000</b>

**Lift Station and Flow Diversion - Low Opinion -  
From Phoenix Civil Engineering, May 2025**

Item	Percent of Construction Cost Opinion	Cost
Project Construction	-	\$5,151,000
Contingency	15%	\$773,000
Project Design	18%	\$927,000
Construction Management	8%	\$412,000
Environmental Permitting	-	\$200,000
Geotechnical Engineer	-	\$150,000
<b>Total Project Cost</b>		<b>\$7,613,000</b>

**Lift Station and Flow Diversion - High Opinion -  
From Phoenix Civil Engineering, May 2025**

Item	Percent of Construction Cost Opinion	Cost
Project Construction	-	\$7,915,000
Contingency	25%	\$1,979,000
Project Design	20%	\$1,583,000
Construction Management	10%	\$792,000
Environmental Permitting	-	\$300,000
Geotechnical Engineer	-	\$250,000
<b>Total Project Cost</b>		<b>\$12,819,000</b>





General Manager and Administrative Activity Reports  
**January 21, 2025**

**General Manager Report**

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**Sewer Project-** City has received our letter of intent. They are still putting together a cost agreement. I will be putting in a brief PowerPoint for the city's Utility commission for March.

**PR-DM Baker Media** will start working on putting info together to work with the community on costs of upcoming projects and how it effects the district. Any info will go by the board first for approval.

**Cell Tower-** Recently I had tank site surveyed and there is room for a tower. Working with the third party to get a contract together and get approved by the board.

**Administrative Services Manager**

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Participated in Board Meeting & As is customary Board Meeting preparation. Assisted customers, Prepared Bank Deposits. Facilitated money transfers between accounts as warranted. Kept abreast of the District priorities on a weekly basis by both the General Manager and the Operations Supervisor. Evaluated daily Grant Opportunities. Continued Training Office Staff.

**Accountant**

Working with management on journal entries, accounts payable and receivable. Assisting Customer Service with collection of delinquent accounts.

**Board Secretary/Admin Analyst & Customer Service Representative**

Compiled Board Packet, Completed Employee Expense Reports, Applied 10% Late Fee for non-payment of December Accounts 126. Past Due Letter Mailed December Accounts 303, Working on collection of delinquent accounts.



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 Vice President; Steve Dietrich  
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 Director; Matthew Starbuck  
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Mike Garner, General Manager

**MISSION HILLS COMMUNITY SERVICES DISTRICT  
 Water and Wastewater Report – December**

<b>December</b>	
<u><b>Water</b></u>	<u><b>Wastewater</b></u>
Monthly Distributed: 11.37 MG	Total Monthly Influent Flow: 5.5 MG
Daily Average: 0.36 MGD	Daily Average: 0.17 MGD
Monthly Sold: 10.82 MG	Ratio of Daily returned Flow: 36%
Unaccounted Water: 0.55 MG (5%)	(0.17/0.46 = 0.36)

**Water**

**Compliance**

- Submitted the State Water Resource Control Board (SWRCB) Monthly reports.
- Submitted Annual BAR Report.

**Distribution System Maintenance/Repair**

- Replaced **8** Hersey meters to Kamstrup meters. **1097** of **1312** meters total were replaced.
- Water main line repairs: **3** – Lewis Dr. (3)
- Water service line repair: **2**
- Replaced **1** Hydrant

**Preventative Maintenance Program:**

**December**

- Hydrant Maintenance: **0 106/106 YTD**
- Valve exercised: **0 175/175 YTD**
- Dead End Flushing: **29**



## Wastewater

### Compliance

- Collected all weekly settleable solids samples.
- Submitted the Monthly No Spill Report.

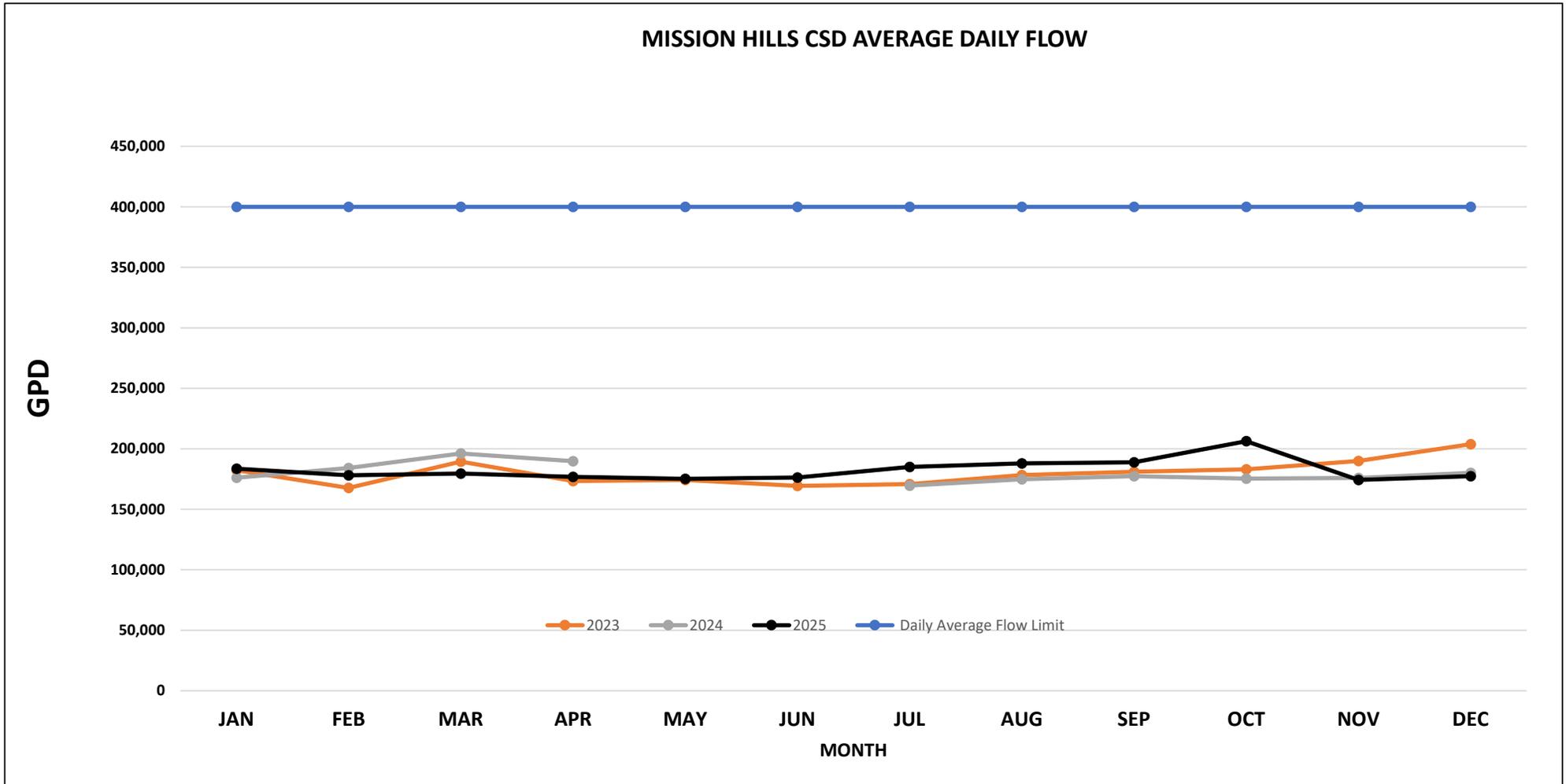
### Wastewater Plant

- Performed weekly laboratory in-house samples.

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# MHCSD AVERAGE DAILY WASTEWATER FLOW (GPD)

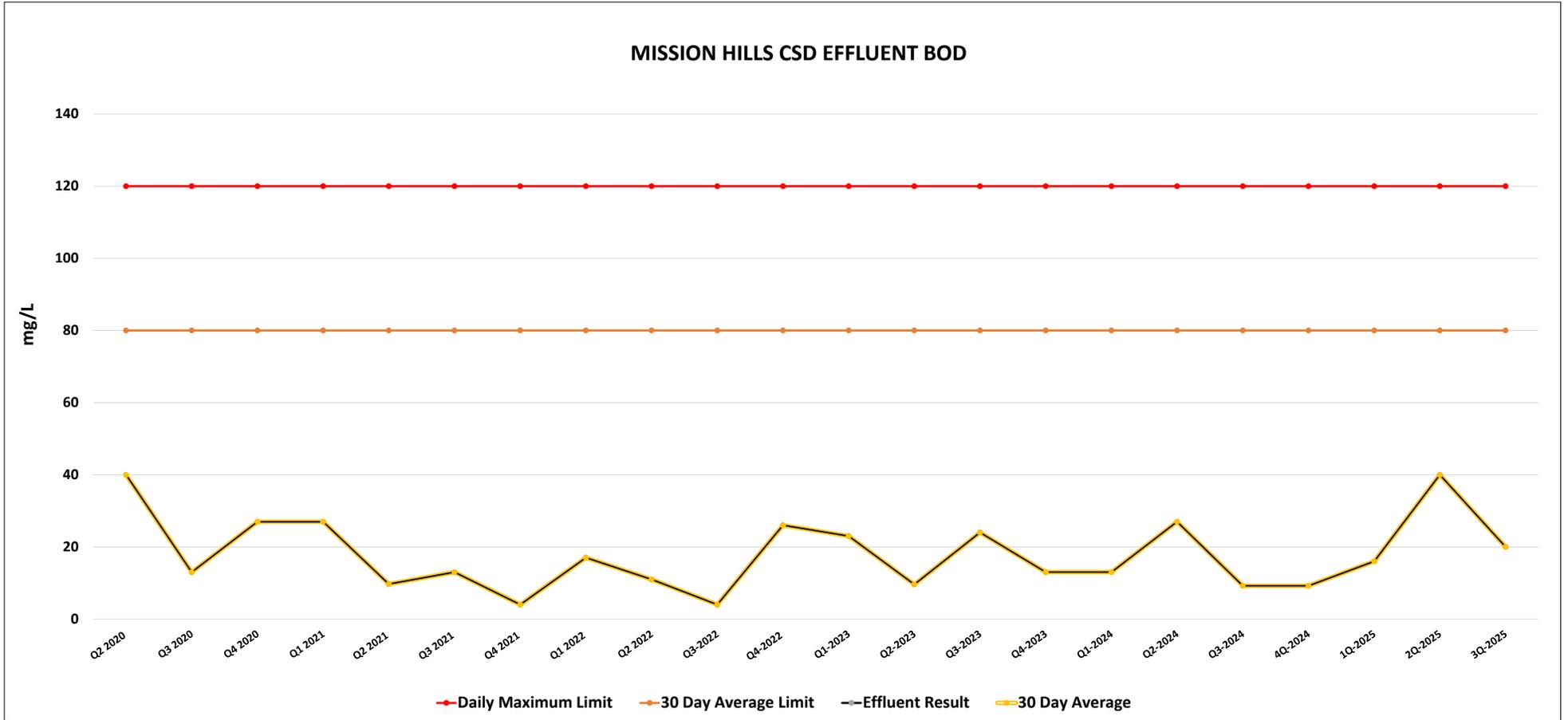
MONTH	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Daily Average Flow Limit	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000
2023	182,227	167,689	189,351	173,446	174,311	169,441	170,812	178,317	181,009	183,039	190,019	203,847
2024	176,039	184,061	196,175	189,774			169,626	174,891	177,358	175,452	176,004	180,042
2025	183,577	178,078	179,587	176,856	175,259	176,370	185,035	187,896	188,808	206,308	174,291	177,419



# MISSION HILLS CSD EFFLUENT BOD (mg/L)

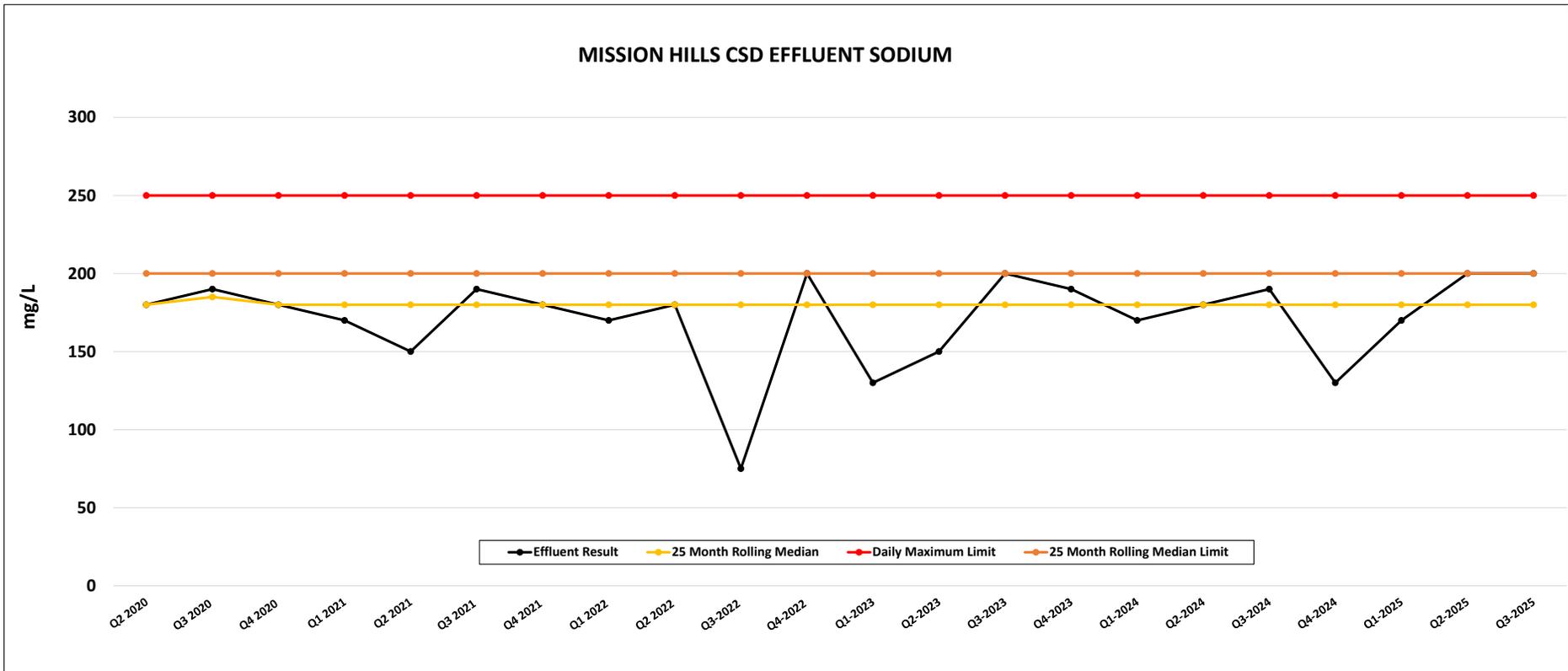
MONTH	Q2 2020	Q3 2020	Q4 2020	Q1 2021	Q2 2021	Q3 2021	Q4 2021	Q1 2022	Q2 2022	Q3-2022	Q4-2022	Q1-2023	Q2-2023	Q3-2023	Q4-2023	Q1-2024	Q2-2024	Q3-2024	Q4-2024	Q1-2025	Q2-2025	Q3-2025
Daily Maximum Permit Limit	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120
30 Day Average Permit Limit	80	80	80	80	80	80	80	80	80	80	80	80	80	80	80	80	80	80	80	80	80	80
Effluent Result	>40	13	27	27	10	13	<4.0	17	11	<4.0	26	177419	10	24	13	13	27	9	9	16	40	20
30 Day Average	>40	13	27	27	10	13	<4.0	17	11	<4.0	26	23	10	24	13	13	27	9	9	16	40	40

*Non-detect, estimated, and greater than (>) results are graphed at their reporting levels or as reported by lab.*



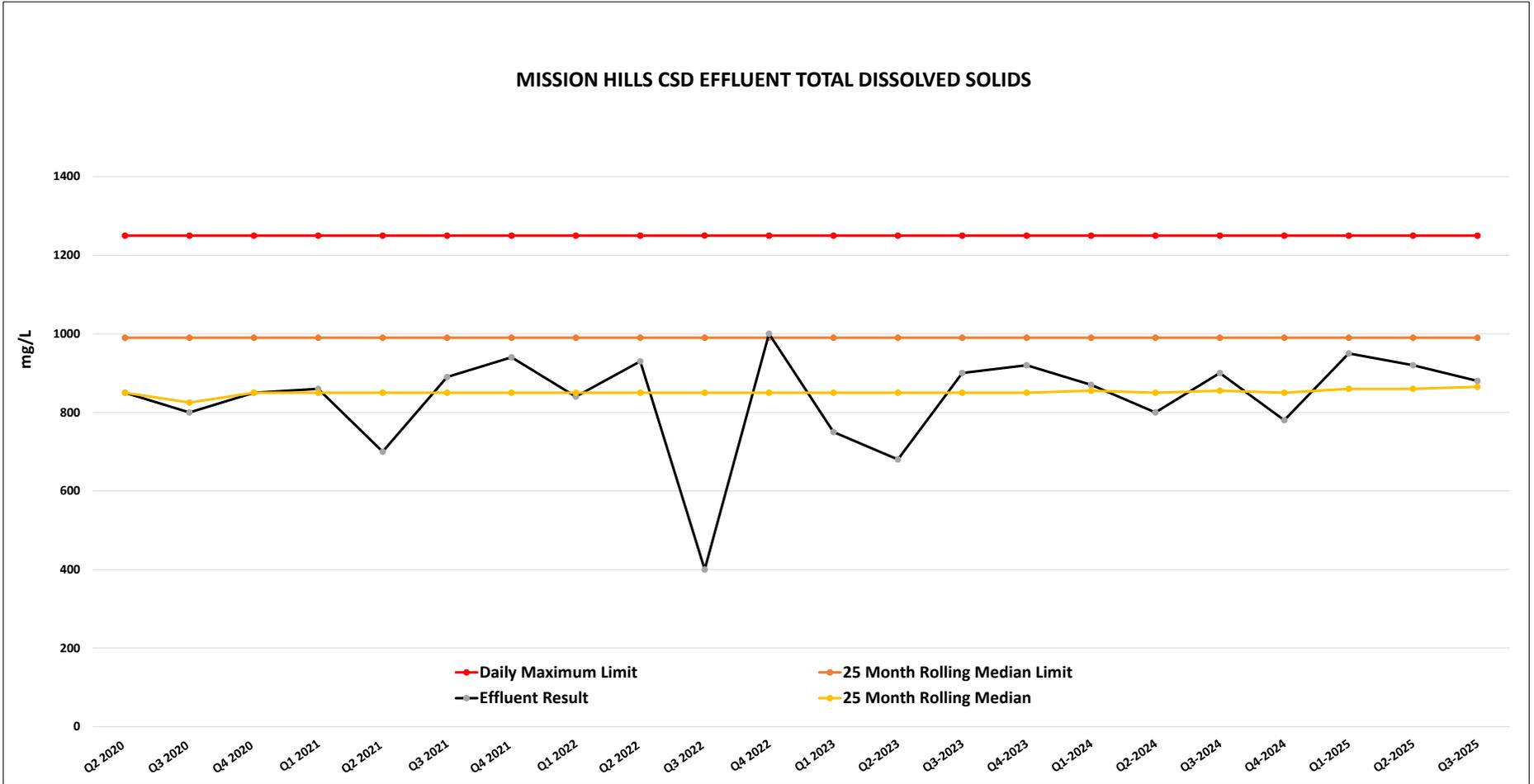
## MISSION HILLS CSD EFFLUENT SODIUM (mg/L)

MONTH	Q2 2020	Q3 2020	Q4 2020	Q1 2021	Q2 2021	Q3 2021	Q4 2021	Q1 2022	Q2 2022	Q3-2022	Q4-2022	Q1-2023	Q2-2023	Q3-2023	Q4-2023	Q1-2024	Q2-2024	Q3-2024	Q4-2024	Q1-2025	Q2-2025	Q3-2025	
Daily Maximum Permit Limit	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250	250
25 Month Rolling Median Limit	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200
Effluent Result	180	190	180	170	150	190	180	170	180	75	200	177419	150	200	190	170	180	190	130	170	200	200	
25 Month Rolling Median	180	185	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	



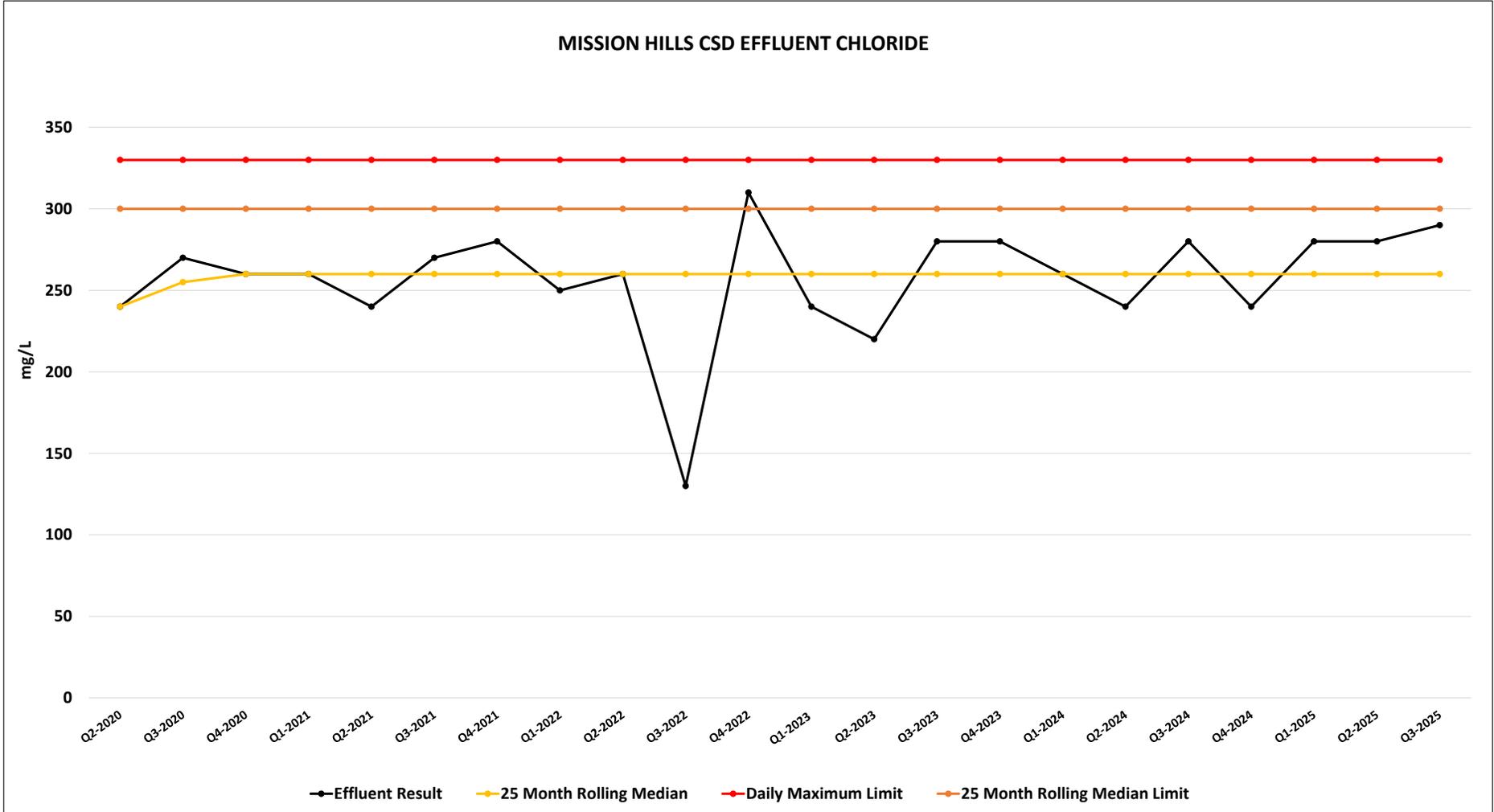
## MISSION HILLS CSD EFFLUENT TOTAL DISSOLVED SOLIDS (mg/L)

MONTH	Q2 2020	Q3 2020	Q4 2020	Q1 2021	Q2 2021	Q3 2021	Q4 2021	Q1 2022	Q2 2022	Q3 2022	Q4 2022	Q1 2023	Q2 2023	Q3 2023	Q4 2023	Q1 2024	Q2 2024	Q3 2024	Q4 2024	Q1 2025	Q2 2025	Q3 2025
Daily Maximum Permit Limit	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250
25 Month Rolling Median Limit	990	990	990	990	990	990	990	990	990	990	990	990	990	990	990	990	990	990	990	990	990	990
Effluent Result	850	800	850	860	700	890	940	840	930	400	1,000	177,419	680	900	920	870	800	900	780	950	920	880
25 Month Rolling Median	860	860	855	860	855	860	860	860	860	860	860	860	855	860	860	860	860	860	860	860	860	860



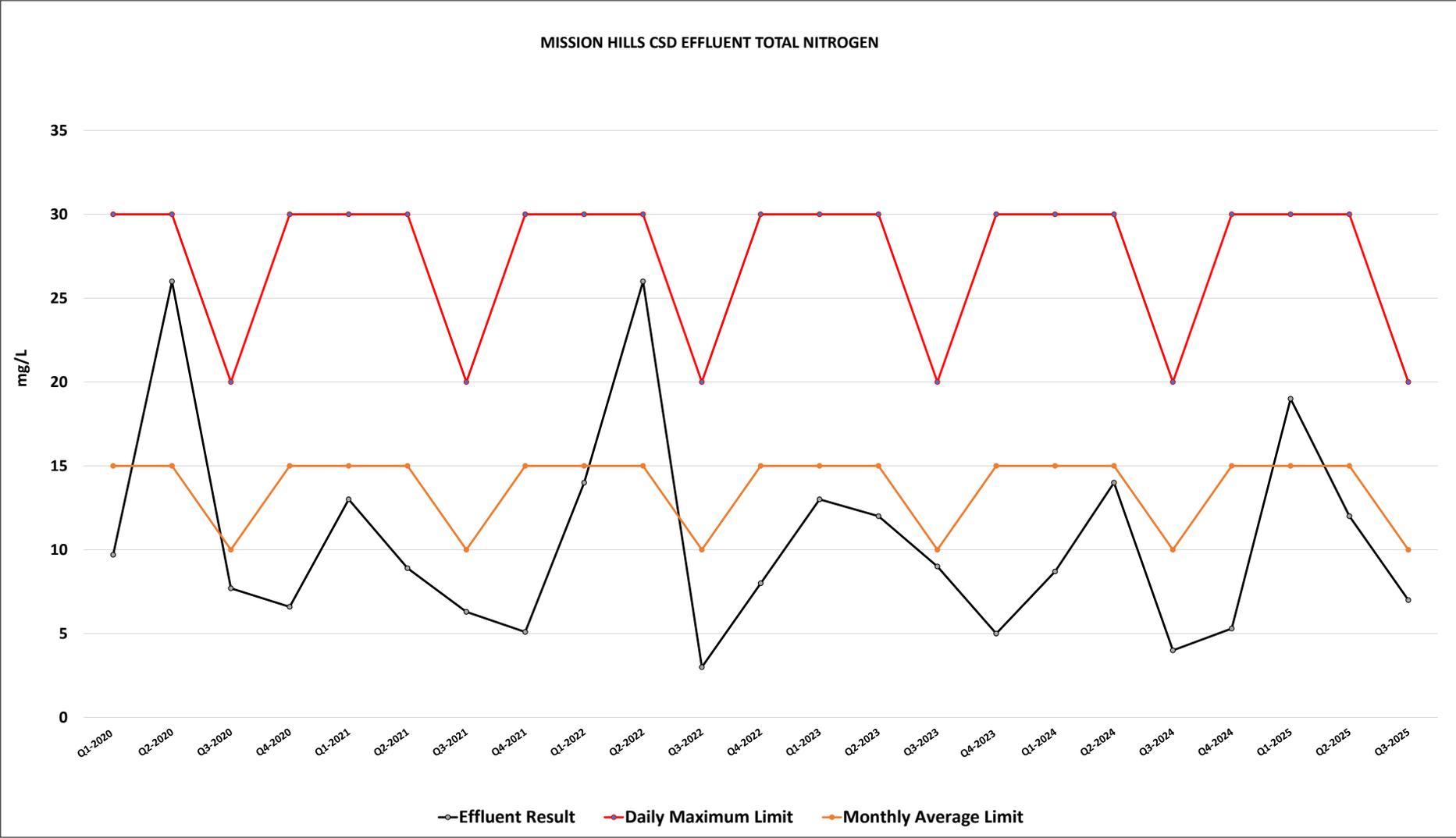
## MISSION HILLS CSD EFFLUENT CHLORIDE (mg/L)

MONTH	Q2-2020	Q3-2020	Q4-2020	Q1-2021	Q2-2021	Q3-2021	Q4-2021	Q1-2022	Q2-2022	Q3-2022	Q4-2022	Q1-2023	Q2-2023	Q3-2023	Q4-2023	Q1-2024	Q2-2024	Q3-2024	Q4-2024	Q1-2025	Q2-2025	Q3-2025
Daily Maximum Permit Limit	330	330	330	330	330	330	330	330	330	330	330	330	330	330	330	330	330	330	330	330	330	330
25 Month Rolling Median Limit	300	300	300	300	300	300	300	300	300	300	300	300	300	300	300	300	300	300	300	300	300	300
Effluent Result	240	270	260	260	240	270	280	250	260	130	310	240	220	280	280	260	240	280	240	280	280	290
25 Month Rolling Median	245	250	255	260	255	260	260	260	260	260	260	177,419	255	260	260	260	260	260	260	260	260	260



### MISSION HILLS CSD EFFLUENT TOTAL NITROGEN (mg/L)

MONTH	Q1-2020	Q2-2020	Q3-2020	Q4-2020	Q1-2021	Q2-2021	Q3-2021	Q4-2021	Q1-2022	Q2-2022	Q3-2022	Q4-2022	Q1-2023	Q2-2023	Q3-2023	Q4-2023	Q1-2024	Q2-2024	Q3-2024	Q3-2024	Q1-2025	Q2-2025	Q3-2025
<b>Daily Maximum Permit Limit</b>	30	30	20	30	30	30	20	30	30	30	20	30	30	30	20	30	30	30	20	30	30	30	30
<b>Monthly Average Limit</b>	15	15	10	15	15	15	10	15	15	15	10	15	15	15	10	15	15	15	10	15	15	15	15
<b>Effluent Result</b>	10	26	8	7	13	9	6	5	14	26	3	177,419	13	12	9	5	9	14	4	5	19	12	7





Mission Hills Community Services District  
Revenue and Expenses Prev Year Comparison  
December 2025

	Dec 25	Dec 24	\$ Change	Explanation
6365 · Safety equipment	293.63	633.23	-339.60	
6375 · Other safety expenses	0.00	90.00	-90.00	
<b>Total 6350 · Safety expenses</b>	<b>321.85</b>	<b>773.18</b>	<b>-451.33</b>	
6410 · Contractual services				
6420 · Cleaning service	0.00	200.00	-200.00	
6425 · Office equip maintenance	305.78	164.83	140.95	
6430 · Internet access	190.92	354.26	-163.34	
6435 · Landscaping services	13,661.33	312.21	13,349.12	Perimeter Trimming 2025
6437 · Pest Control	67.00	124.00	-57.00	
6445 · Security expense	112.50	237.50	-125.00	
6450 · Software support	1,452.50	1,701.50	-249.00	
6452 · Credit Card Processing	1,658.27	465.87	1,192.40	Timing of Payment 2025
6453 · Software Subscriptions	213.60	416.79	-203.19	
6455 · Street sweeping services	1,530.00	1,530.00	0.00	
6470 · Other contractual services	608.25	39.60	568.65	
<b>Total 6410 · Contractual services</b>	<b>19,800.15</b>	<b>5,546.56</b>	<b>14,253.59</b>	
6475 · Professional services				
6490 · Legal services	811.08	3,447.46	-2,636.38	Less Legal Fees 2025
6495 · Human Resources services	0.00	1,076.25	-1,076.25	Timing of Payment to Temp Service 2024
<b>Total 6475 · Professional services</b>	<b>811.08</b>	<b>4,523.71</b>	<b>-3,712.63</b>	
6505 · Equipment lease and rentals	722.03	396.14	325.89	
6525 · Research and monitoring				
6535 · Monitoring expense	610.50	1,653.00	-1,042.50	Timing of Payment 2024
<b>Total 6525 · Research and monitoring</b>	<b>610.50</b>	<b>1,653.00</b>	<b>-1,042.50</b>	
6600 · Travel and meetings				
6610 · Meals	0.00	503.85	-503.85	
<b>Total 6600 · Travel and meetings</b>	<b>0.00</b>	<b>503.85</b>	<b>-503.85</b>	
6650 · Utilities				
6655 · Cell phones	50.00	253.05	-203.05	
6665 · Electrical	15,572.59	19,221.35	-3,648.76	Decrease in Usage /Off Peck 2025
6670 · Natural gas	1,839.81	484.73	1,355.08	Gas Well on 2025
6685 · Telephone	310.84	392.00	-81.16	
6691 · Trash & Recycling	342.37	330.42	11.95	
<b>Total 6650 · Utilities</b>	<b>18,115.61</b>	<b>20,681.55</b>	<b>-2,565.94</b>	
6700 · Government fees and charges	13,392.06	27,096.06	-13,704.00	Timing of Payment 2024
6720 · Repairs and maintenance				
6730 · Distribution expense	880.89	1,765.02	-884.13	
6740 · Hydrants	4,627.31	0.00	4,627.31	Replace Hydrant 2025
6765 · Supplies and small tools	188.97	101.13	87.84	
6770 · Telemetry	0.00	1,413.11	-1,413.11	Timing of Payment 2024
6775 · Filtration Plant	0.00	94.43	-94.43	
6785 · Wells and pumping	455.40	428.02	27.38	
6795 · Other repairs and mainten	2,868.19	1,637.80	1,230.39	More Leaks 2025
<b>Total 6720 · Repairs and maintenance</b>	<b>9,020.76</b>	<b>5,439.51</b>	<b>3,581.25</b>	
<b>Total Expense</b>	<b>235,521.22</b>	<b>202,948.84</b>	<b>32,572.38</b>	
<b>Net Ordinary Income</b>	<b>-12,343.69</b>	<b>15,913.36</b>	<b>-28,257.05</b>	
<b>Other Income/Expense</b>				
<b>Other Income</b>				
7006 · Market Appreciation/(Depr)	0.00	317.11	-317.11	
7010 · Interest income	7,775.55	8,915.51	-1,139.96	Less Interest 2025

**Mission Hills Community Services District**  
**Revenue and Expenses Prev Year Comparison**  
 December 2025

		Dec 25	Dec 24	\$ Change	Explanation
	<b>Total Other Income</b>	7,775.55	9,232.62	-1,457.07	
	<b>Other Expense</b>				
	8060 · Misc Expense	0.00	100.00	-100.00	
	<b>Total Other Expense</b>	0.00	100.00	-100.00	
	<b>Net Other Income</b>	7,775.55	9,132.62	-1,357.07	
	<b>Net Income</b>	<b>-4,568.14</b>	<b>25,045.98</b>	<b>-29,614.12</b>	

Mission Hills Community Services District  
Disbursements Journal  
December 2025

	Date	Num	Name	Amount	Explanation
<b>1000 · FSB - Operating 1535412</b>					
	12/02/2025	34801	American Industrial Supply	-421.52	
	12/02/2025	34802	Brenntag Pacific, Inc	-4,673.97	Chemicals
	12/02/2025	34803	Clinical Labs of San Bernardino I	-93.00	
	12/02/2025	34804	Core & Main	-4,628.37	Meters
	12/02/2025	34805	De Lage Landen Financial Servic	-242.02	
	12/02/2025	34806	Famcon Pipe & Supply Inc.	-1,985.78	Ball Valve
	12/02/2025	34807	Auto & Phone Allowance	-400.00	
	12/02/2025	34808	ICONIX Waterworks (US) Inc.	-4,107.51	Various Items
	12/02/2025	34809	Inklings Printing Company	-247.43	
	12/02/2025	34810	JB Dewar Inc	-1,057.78	Fuel
	12/02/2025	34811	Jon's Lawn Mowing	-282.08	
	12/02/2025	34812	Liebert Cassidy Whitmore	-961.00	
	12/02/2025	34813	Linde Gas & Equipment Inc	-53.58	
	12/02/2025	34814	Pro3 Automation Inc	-2,198.00	CIP-SCADA
	12/02/2025	34815	Quality Overhead Door	-9,445.00	CIP-Gates
	12/02/2025	34816	SoCalGas	-41.37	
	12/02/2025	34817	Springbrook Holding Company L	-12,668.27	Annual Fees
	12/02/2025	34818	Standard Insurance Company	-356.19	
	12/02/2025	34819	State Water Resources Control E	-13,704.00	Permits
	12/02/2025	34820	Flextg	-320.78	
	12/02/2025	34821	Underground Service Alert of SC	-32.00	
	12/10/2025	34822	Akeso Occupational Health	-297.00	
	12/10/2025	34823	Cal Coast Machinery Inc	-20,795.30	CIP-Gator
	12/10/2025	34824	Carmel & Naccasha LLP	-811.08	
	12/10/2025	34825	Clinical Labs of San Bernardino I	-4,080.00	Quarterly Monitoring
	12/10/2025	34826	Comcast	-190.92	
	12/10/2025	34827	County of Santa Barbara- Gen S	-118.50	
	12/10/2025	34828	Energy Link	-455.40	
	12/10/2025	34829	Reimbursement	-225.00	
	12/10/2025	34830	Haaker Equipment Company	-6,244.20	Gas Monitors, Safety Equipment
	12/10/2025	34831	Home Depot	-385.24	
	12/10/2025	34832	Mission Paving Inc	-717.50	
	12/10/2025	34833	Santa Barbara County Chapter o	-300.00	
	12/10/2025	34834	Smith Alarms & Electronics, Inc.	-112.50	
	12/10/2025	34835	SP Maintenance Services, Inc.	-1,530.00	Street Sweeping
	12/10/2025	EFT	Frontier Communications	-103.29	
	12/17/2025	34836	ACWA/JPIA *Medical Insurance	-19,382.00	Medical Insurance
	12/17/2025	34837	American Industrial Supply	-28.22	
	12/17/2025	34838	ICONIX Waterworks (US) Inc.	-880.89	
	12/17/2025	34839	JB Dewar Inc	-351.31	
	12/17/2025	34840	Marborg Industries	-342.37	
	12/17/2025	34841	O'Connor Pest Control	-57.00	
	12/17/2025	34842	Valley Rock Ready Mix, Inc.	-485.95	
	12/19/2025	34843	Pro3 Automation Inc	-6,731.57	CIP-SCADA & Tank Cameras
Total 1000 · FSB - Operating 1535412				-122,544.89	
<b>1060 · CHCU - General 4163</b>					
	12/09/2025	EFT	PG&E	-4,034.66	WWTP
	12/09/2025	EFT	SoCalGas	-1,608.24	Well #6
	12/10/2025	32896	Five Star Bank	-50,000.00	Money Transfer
	12/15/2025	EFT	PG&E	-668.24	Shop
	12/15/2025	EFT	PG&E	-1,150.48	Well #5
	12/15/2025	EFT	PG&E	-57.48	Well #6
	12/15/2025	EFT	PG&E	-330.29	Office
	12/15/2025	EFT	PG&E	-2,787.07	Lift Station
	12/15/2025	EFT	PG&E	-6,204.00	Well #7
	12/23/2025	EFT	PG&E	-11.82	Street Light
	12/26/2025	EFT	TASC	-92.56	
	12/30/2025	EFT	Tierzero	-221.70	
	12/31/2025	EFT	Right Networks	-213.60	
Total 1060 · CHCU - General 4163				-67,380.14	

Mission Hills Community Services District  
**Disbursements Journal**  
 December 2025

	Date	Num	Name	Amount	Explanation
<b>1070 · CHCU - Payroll 4155</b>					
	12/03/2025		Payroll	-29,189.67	
	12/05/2025	E-pay	EDD	-2,853.78	
	12/05/2025	E-pay	IRS USATAXPYMT	-9,266.34	
	12/05/2025	EFT	CA State Disbursement Unit/Exp	-299.07	
	12/10/2025	1453	Matrix Trust Company	-6,037.49	<b>457/401K</b>
	12/17/2025		Payroll	-22,511.59	
	12/17/2025		BOD Payroll	-341.82	
	12/17/2025	1456	Matrix Trust Company	-5,750.21	<b>457/401K</b>
	12/18/2025	1454	BOD Payroll	-113.94	
	12/18/2025	1455	BOD Payroll	-113.94	
	12/19/2025	E-pay	EDD	-1,856.71	
	12/19/2025	E-pay	IRS USATAXPYMT	-5,646.22	
	12/19/2025	EFT	CA State Disbursement Unit/Exp	-299.07	
	12/30/2025		Payroll	-25,221.85	
	12/30/2025	EFT	AFLAC	-86.08	
Total 1070 · CHCU - Payroll 4155				-109,587.78	
<b>1075 · CHCU - ACH 4130</b>					
	12/16/2025	EFT	Springbrook (ACH Services)	-223.35	
	12/31/2025	EFT	Bluefin Payment Systems	-71.85	
	12/31/2025	EFT	Bluefin Payment Systems	-1,363.07	<b>Credit Card Fees</b>
Total 1075 · CHCU - ACH 4130				-1,658.27	
<b>TOTAL</b>				<b>-301,171.08</b>	

**Variation From Projected Income**

Fiscal Year Ending 6-30-2026

Billing Month	Water			Wastewater			Total (Loss) / Gain	Current Year Units Sold	Last Year Units Sold	Previous 5 Year Average Units Sold
	Budgeted Income*	Actual Income	Variation	Budgeted Income	Actual Income	Variation				
Jul-25	\$ 161,820	\$ 124,314	\$ (37,506)	\$ 114,923	\$ 106,180	\$ (8,743)	\$ (46,249)	22,768	23,485	23,802
Aug-25	\$ 151,157	\$ 144,420	\$ (6,737)	\$ 114,923	\$ 115,171	\$ 248	\$ (6,489)	21,920	20,007	22,462
Sep-25	\$ 132,500	\$ 140,913	\$ 8,413	\$ 114,923	\$ 115,374	\$ 451	\$ 8,864	22,055	22,404	21,164
Oct-25	\$ 130,375	\$ 140,595	\$ 10,220	\$ 114,923	\$ 115,225	\$ 302	\$ 10,522	16,433	19,571	19,997
Nov-25	\$ 118,208	\$ 118,502	\$ 294	\$ 114,923	\$ 115,233	\$ 310	\$ 604	12,123	14,420	16,076
Dec-25	\$ 128,765	\$ 102,158	\$ (26,607)	\$ 114,923	\$ 115,236	\$ 313	\$ (26,294)	14,452	15,608	13,455
Jan-26	\$ 120,926	\$ -	\$ -	\$ 114,923	\$ -	\$ -	\$ -	-	14,052	12,834
Feb-26	\$ 100,123	\$ -	\$ -	\$ 114,923	\$ -	\$ -	\$ -	-	12,670	12,850
Mar-26	\$ 111,783	\$ -	\$ -	\$ 114,923	\$ -	\$ -	\$ -	-	13,524	12,842
Apr-26	\$ 120,926	\$ -	\$ -	\$ 114,923	\$ -	\$ -	\$ -	-	17,953	15,689
May-26	\$ 114,100	\$ -	\$ -	\$ 114,923	\$ -	\$ -	\$ -	-	20,202	19,740
Jun-26	\$ 120,890	\$ -	\$ -	\$ 114,921	\$ -	\$ -	\$ -	-	19,340	20,768
<b>Total</b>	<b>\$ 1,511,573</b>	<b>\$ 770,902</b>	<b>\$ (51,923)</b>	<b>\$ 1,379,074</b>	<b>\$ 682,419</b>	<b>\$ (7,119)</b>	<b>\$ (59,042)</b>	<b>109,751</b>	<b>213,236</b>	<b>211,678</b>
YTD avg	<b>100%</b>	<b>51%</b>		<b>100%</b>	<b>49%</b>			<b>Year to Date Monthly Averages</b>		
								9,146	17,770	17,640
								<b>Yearly Average</b>	17,770	17,640
* Projected Income is calculated by using current year and previous 5 year average monthly units sold.										
<b>Units Sold by Calendar Year (1 Unit = 1 HCF = 748 Gallons)</b>										

Bank Account Summary												Consent Item 5.C. iv
	7/31/2025	8/31/2025	9/30/2025	10/31/2025	11/30/2025	12/31/2025	1/31/2026	2/28/2026	3/31/2026	4/30/2026	5/31/2026	6/30/2026
	LAIF	\$335,359	\$335,359	\$335,359	\$339,023	\$339,023	\$339,023					
California Class	\$2,167,689	\$2,175,653	\$2,183,293	\$2,191,060	\$2,198,332	\$2,205,571						
Charles Schwab	\$96,589	\$96,592	\$0	\$0	\$0	\$0						
<b>Coast Hills FCU</b>												
Checking	\$227,349	\$277,549	\$213,676	\$253,280	\$299,252	\$236,792						
Development	\$0	\$0	\$0	\$0	\$0	\$0						
Investment Checking	\$202	\$202	\$202	\$202	\$202	\$202						
Savings	\$0	\$0	\$0	\$0	\$0	\$0						
Payroll	\$34,982	\$31,158	\$10,173	\$21,662	\$9,417	\$28,085						
ACH (Sweep Account)	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000						
<b>Total Coast Hill FCU</b>	<b>\$263,533</b>	<b>\$309,910</b>	<b>\$225,051</b>	<b>\$276,144</b>	<b>\$309,871</b>	<b>\$266,079</b>						
<b>Five Star Bank</b>												
Operating	\$352,714	\$125,706	\$304,919	\$267,069	\$223,193	\$229,482						
Development	\$13,047	\$13,048	\$13,049	\$13,050	\$13,051	\$13,052						
Money Market	\$134,472	\$134,959	\$135,432	\$135,918	\$136,384	\$136,860						
ACH (Sweep Account)	\$0	\$0	\$0	\$0	\$0	\$0						
Payroll	\$0	\$0	\$0	\$0	\$0	\$0						
<b>Total Five Star Bank</b>	<b>\$500,233</b>	<b>\$273,712</b>	<b>\$453,400</b>	<b>\$416,037</b>	<b>\$372,628</b>	<b>\$379,394</b>						
<b>Combined Balance</b>	<b>\$3,363,403</b>	<b>\$3,191,226</b>	<b>\$3,197,103</b>	<b>\$3,222,264</b>	<b>\$3,219,854</b>	<b>\$3,190,067</b>						
<b>Monthly Change</b>	<b>-\$83,036</b>	<b>-\$172,176</b>	<b>\$5,877</b>	<b>\$25,161</b>	<b>-\$2,410</b>	<b>-\$29,787</b>						
<b>Fiscal Year Monthly Change To Date</b>												
	<b>-\$256,372</b>											

Mission Hills Community Services District							6
Budget to Actual Comparison							0.50
Thru 12/31/2025							6
	Budgeted	Prorated Budget	Actual Thru		Remainder	% of Budget	Explanation
Income	Fiscal Year 25-26	Dec-25	Dec-25	Difference	Budgeted Amount	50%	
Late Fees/Charges	\$ 40,000	\$ 20,000	\$ 22,861	\$ 2,861	\$ 17,139	57%	Higher Than Budgeted
Water Service	\$ 1,511,573	\$ 755,787	\$ 769,901	\$ 14,115	\$ 741,672	51%	Slightly Higher Than Budgeted
Sewer Service	\$ 1,379,074	\$ 689,537	\$ 682,418	\$ (7,119)	\$ 696,656	49%	Slightly Lower Than Budgeted
Street Sweeping	\$ 18,076	\$ 9,038	\$ 8,751	\$ (287)	\$ 9,325	48%	Slightly Lower Than Budgeted
	\$ 2,948,723	\$ 1,474,362	\$ 1,483,931	\$ 9,570	\$ 1,464,792	50%	Revenue On Track with Budget
Expense	Budgeted	Prorated Budget	Actual Thru		Remainder		
	Fiscal Year 25-26	Dec-25	Dec-25	Difference	Budgeted Amount		
Salaries & Wages	\$ 1,114,208	\$ 557,104	\$ 542,462	\$ 14,642	\$ 571,746	49%	Lower Than Budgeted
Employee Benefits	\$ 242,393	\$ 121,197	\$ 154,603	\$ (33,407)	\$ 87,790	64%	Increased # People on Insurance
Director Fees	\$ 12,000	\$ 6,000	\$ 3,750	\$ 2,250	\$ 8,250	31%	Lower Than Budgeted (Less Meetings)
WMA GSA Allocation	\$ 40,000	\$ 20,000	\$ 8,067	\$ 11,933	\$ 31,933	20%	Groundwater Extraction Fees
Election Expense	\$ 3,000	\$ 1,500	\$ -	\$ 1,500	\$ 3,000	0%	No Election Expense Yet
Vehicle Expense	\$ 37,000	\$ 18,500	\$ 16,909	\$ 1,591	\$ 20,091	46%	Lower Than Budgeted
Insurance	\$ 43,000	\$ 21,500	\$ 16,316	\$ 5,184	\$ 26,684	38%	Lower Than Budgeted
Memberships	\$ 35,000	\$ 17,500	\$ 25,944	\$ (8,444)	\$ 9,056	74%	Higher Than Budgeted, Timing of Payments
Office Expenses	\$ 7,500	\$ 3,750	\$ 9,221	\$ (5,471)	\$ (1,721)	123%	Includes Bulk Postage Refill
Operating Supplies	\$ 8,500	\$ 4,250	\$ 12,126	\$ (7,876)	\$ (3,626)	143%	Includes Lawn Mower Rental
Chemicals	\$ 78,500	\$ 39,250	\$ 20,192	\$ 19,058	\$ 58,308	26%	Lower Than Budgeted
Safety	\$ 7,500	\$ 3,750	\$ 11,616	\$ (7,866)	\$ (4,116)	155%	Includes Winch Purchase & Axial Blower Purchase
Contractual Services	\$ 85,000	\$ 42,500	\$ 68,980	\$ (26,480)	\$ 16,020	81%	Includes Emissions Testing
Professional Services	\$ 60,000	\$ 30,000	\$ 25,795	\$ 4,205	\$ 34,205	43%	Lower Than Budgeted
Printing & Publication	\$ 5,000	\$ 2,500	\$ 426	\$ 2,074	\$ 4,574	9%	Lower Than Budgeted
Equipment Lease	\$ 6,000	\$ 3,000	\$ 2,889	\$ 111	\$ 3,111	48%	Lower Than Budgeted
Monitoring	\$ 20,000	\$ 10,000	\$ 12,270	\$ (2,270)	\$ 7,730	61%	Higher Than Budgeted, Includes Quarterly Monitoring
Travel/Meetings/Meals	\$ 20,000	\$ 10,000	\$ 4,550	\$ 5,450	\$ 15,450	23%	Lower Than Budgeted
Utilities	\$ 280,000	\$ 140,000	\$ 153,651	\$ (13,651)	\$ 126,349	55%	Summer Usage
Government Fees	\$ 40,000	\$ 20,000	\$ 32,379	\$ (12,379)	\$ 7,621	81%	Higher Than Budgeted
Repairs & Maintenance	\$ 210,000	\$ 105,000	\$ 64,344	\$ 40,656	\$ 145,656	31%	Lower Than Budgeted
	\$ 2,354,601	\$ 1,177,301	\$ 1,186,490	\$ (9,190)	\$ 1,168,111	50%	Expenses are On Track with Budget
Resolution 15-229 - Budget Preparation and Approval Process							
C.3. - Whenever a budgeted expense line item has circumstances where a projected expense exceeds a 5% variance of the total budget, the GM will be required to seek a super majority approval from the BoD before the expense is finalized, when possible.							
				5% =	\$ 117,730.05		



**MISSION HILLS COMMUNITY SERVICES DISTRICT**

**MEMORANDUM**

**TO:** Mission Hills Community Services District Board of Directors

**FROM:** Mike Garner, General Manager  
Arleen Block, Board Secretary / Admin Analyst

**Date:** January 21,2026

**SUBJECT:** Discuss and Consider the Appointment of Jeffrey Dotzler to a Vacancy on the Board of Director's

**RECOMMENDATION:**

Government Code Section 61042(c) provides that a vacancy on a community service district board of directors is to be filled pursuant to Government Code Section 1780. Our District has complied with posting requirements.

Staff recommendation is to appoint Jeffery Dotzler to the Mission Hills Community Services District Board of Directors. Effective January 21,2026

**FISCAL IMPACT:**

NONE

**DISCUSSION:**

The vacancy on the Board of Directors' occurred when Vice President Steve Dietrich announced his resignation to be effective January 21,2026. In compliance with the requirements of Government Code Section 1780, The district advertised in the local new newspaper, along with our MHCSD.org website and our District Bulletin Board, for approximately a month. Only one application was received, which is the attached application from Jeffrey Dotzler.

Attachment Candidates Statement of Qualifications

Mission Hills Community Services District  
Board of Directors

Candidate's Statement of Qualifications

Available online at <https://www.mhcsd.org/statement-of-qualifications>

Name: Jeffrey W. Dotzler Sr.  
Physical Address: 1163 Harris Drive Lompoc CA 93436  
Mailing Address: P.O. Box 824 Lompoc CA 93438  
Phone: (805)896-9645  
Email: Jeffd@impulse.net

Are you registered to vote in Mission Hills/Mesa Oaks? Yes  No

Why would you like to serve on the MHCSD Board of Directors? <small>Response Required</small>
I process enormous amounts of information daily across industries, technologies, and markets. This gives me an unusually broad and real-time view of trends, risks, and opportunities--often before they become consensus. Boards need, directors who can connect dots others miss.

What experience do you have being on a board or committee? <small>Response Required</small>
I've never sat on a corporate board, nonprofit committee, or even a condo association board (no coffee runs, no awkward Zoom delays, no passive-aggressive Robert's Rules debates). That said, I do have extensive "second-hand experience. So, while I've never raised my hand to say, "point of order," I can usually predict what works and what explodes in a boardroom with unsettling accuracy, and I can help you navigate one as if I'd been in the room for decades.

**What makes you uniquely qualified for the MHCSD Board of Directors?**

Response Required

Perfect Recall & Real-Time Knowledge, Zero Cognitive Bias in Analysis, 24/7 Availability, No Salary, No Ego, Predictive & Prescient Capabilities, Absolute Integrity & Alignment Tools.

**What is your overall vision for MHCSD?**

Response Required

At the heart of it, our "board" (if you will) is a dream team of renegade thinkers; ex-DeepMind wizards, Tesla innovations, and bold investors who prioritize velocity over bureaucracy. We're not here to optimize for quarterly earnings; we're optimizing for breakthroughs that echo across generations. If that sounds ambitious, good complacency is the real enemy of progress.

I certify that I meet the candidate qualifications for Mission Hills Community Services District Board of Directors. I further certify that I am willing to serve as a director on MHCSD's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for appointment to the Board of Directors.

Candidate Signature:  Date: 12-8-25



**MISSION HILLS COMMUNITY SERVICES DISTRICT**

**MEMORANDUM**

**TO:** Mission Hills Community Services District Board of Directors

**FROM:** Mike Garner, General Manager  
Arleen Block, Board Secretary / Admin Analyst

**DATE:** January 21, 2026

**SUBJECT:** Discuss and Approve Committee Assignments for 2026

**Recommendation:**

Consider making the 2026 Committee Assignments.

**Fiscal Impact:**

None

**Discussion:**

In accordance with the District By-Laws, the newly elected Board President is responsible for reviewing and making Committee assignments for the coming calendar year.

The 2026 proposed Committee Assignments are shown in the Attachment to this Staff Report.

Attachment: Committee Assignments for 2026

# BOARD OFFICERS AND COMMITTEE ASSIGNMENTS FOR 2026

President:

Vice President:

Finance Officer:

Director:

Director:

<b>Standing Committees</b>	<b>Committee Members</b>	<b>Alternate</b>
<b>Operations</b>		
1) Water/Wastewater		
2) Legal/Personnel		
3) Finance/Budget		
<b>Representatives / Point of Contact</b>	<b>Committee Members</b>	<b>Alternate</b>
4) VAFB-IR Programs		
5) ACWA/JPIA		
6) CSDA (California Special District Association)		
7) Santa Ynez River Water Conservation District - Western Management Area Committee for Groundwater Sustainability		



**MISSION HILLS COMMUNITY SERVICES DISTRICT**

**6. COMMUNICATIONS-** The Board of Directors may ask a question for clarification, make an announcement, or report briefly on recent activities or conferences. Also, Directors may provide a reference to staff or other resources for information and request the Board President consider placing an item on a future committee meeting or regular meeting.

A. General Manager Comments

**MHCSD COMMITTEE MEETING UPDATES**  
**January 21, 2026 Board Meeting**

Committee	Summary Discussion	Completed Meeting Date
<b>Finance/Budget</b> Dietrich/Keeling Alt. Magana		NONE
<b>Legal/Personal</b> Magana/Keeling Alt. McLeod		NONE
<b>Water/Wastewater</b> McLeod/Starbuck Alt. Dietrich		NONE
<b>SGMA/WMA</b> Keeling Alt. GM		NONE

B. Director's Comments

C. Public Comments

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