

# **Mission Hills**

## **Community Services District**

1550 E Burton Mesa Blvd., Lompoc CA 93436-2100

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### **Directors:**

Walter Fasold  
Danny Hayes  
James Mac Kenzie  
Tim Naughton  
Bruce Nix

### **M-I-N-U-T-E-S**

#### **Regular Meeting**

#### **September 21, 2016**

The Regular Meeting of the Board of Directors of the Mission Hills Community Services District was called to order by President Hayes at 6:40 p.m. on Wednesday, September 21, 2016 at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California.

### **DIRECTORS PRESENT:**

By roll call: Bruce Nix, Danny Hayes, Tim Naughton, James Mac Kenzie, and Walter Fasold,

### **DIRECTORS ABSENT:**

None

### **STAFF PRESENT:**

Michael Riley, Melissa Crouthers and Casey Fowler

### **OTHERS PRESENT:**

Ron Herbig, Steve Dietrich, Geoff Smith, and Andy Padilla

### **3. PLEDGE OF ALLEGIANCE:**

Pledge of Allegiance.

### **4. SPECIAL PRESENTATION:**

None

### **5. AGENDA REVIEW:**

**Agenda Item 5a.** Motion by Director Mac Kenzie, second by Director Fasold that all resolutions and ordinances presented tonight be read in title only and all further readings be waived. Unanimous 5-0.

### **6. COMMUNITY COMMENTS AND SUGGESTIONS:** It was noted that there was one written correspondence from a customer on Harris Drive protesting the increased rates and the continued support of the street sweeping. The letter was distributed to the Board Members for review (see attached).

**7. CONSENT AGENDA:**

Motion by Director Mac Kenzie, second by Director Naughton to approve the Consent Agenda after review.

**Agenda Item 7a. Consideration of Approval of Minutes.**

Approved Minutes of the Board of Directors Regular of August 17, 2016

**Agenda Item 7b. Reports on Water, Wastewater and Street Sweeping.**

Street Sweeping Report, Water Reports and Wastewater Reports were reviewed. It was suggested to add the range in each of the limit categories on the water and wastewater report.

**Agenda Item 7c. Consideration of the Manager's Project and Expenditure Reports.**

August Profit and Loss Statement, Expenditures (year to date), Bank Account Summary, Disbursement Journal, Variation from Projected Income, Outstanding Issues in both Operational and Administrative, and the RNC Genter monthly statements were briefly reviewed and discussed. It was noted by Director Fasold that our number one item of importance right now is completing the NOV in our wastewater discharge. He wants this to occur before the RWQCB feels like we have not done enough, and all of this hard work would be wasted. It was also noted that Director Naughton is going to contact RNC Genter before the next meeting to go over our investments and the future outlook.

**Vote to approve the Calendar of Consent was 5-0**

**8. CORRESPONDENCE:** These items are placed on the agenda for informational purposes only. No action required.

**Agenda Item 8a. Burton Ranch Deposit for District Services in the amount of \$15,000.**

Director Fasold asked for a copy of the development agreement and any changes we anticipate making.

**Agenda Item 8b. Status of Application to Participate in Cal-Pers.**

It was noted that a presentation will be made to the Board of Directors in December. Director Fasold strongly opposes Cal-PERS and feels it could expose the district to unnecessary future liabilities. He felt that staff should not be spending time researching it.

**9. CONTINUED BUSINESS:**

**Agenda Item 9a. Suspension of Street Sweeping Services for a period of One Year.**

Recommended Action: District Board of Directors discuss and give direction to staff regarding continuing street sweeping services or not for a period of one year. After Board discussion and public input it was decided to cancel street sweeping service in Mission Hills for one year and continue in Mesa Oaks due to the flooding concerns on Lewis Place.

**Motion by Director Hayes, second by Director Nix to stop services to Mission Hills for a maximum of one year before coming back to the Board and can be brought back by the public at any time before then.  
Vote was 3-0-2 with Directors Fasold and Naughton abstaining.**

**10. NEW BUSINESS:** none

**11. GENERAL MANAGER ITEMS:** General Manager Riley discussed the Notice of Violation that was received for Well #6 from the Air Pollution Control District (APCD). He stated that Well #6 was down from October 13, 2015 until February 1, 2016 for extensive repairs. The quarterly report for October 1 to 12, 2015 was never submitted and was an oversight. He went on to say that a response to the NOV is already in the works and will be submitted to the APCD soon.

**12. BOARD MEMBER COMMUNICATIONS:**

Director Hayes stated that he attended the Vandenberg Village CSD meeting on the 6<sup>th</sup> of September to listen to a presentation presented by the State of California Department of Conservation, Division of Oil, Gas and Geothermal Resources regarding an update to the Lompoc Oilfield Exemption process. He stated that it was very informative and will look forward to more information to come.

**13. STAFF COMMUNICATIONS:** Administrative Assistant Fowler noted that there will be more information coming to the Board in the next few months pertaining to a main sewer line issue on Craig Drive, a main Valve that needs to be replaced in the lower section of Mission Hills, and an ongoing odor issue we are having at both the intersection of Rucker Road and Calle Primera and Calle Primera and Via Feliz.

District Accountant Crouthers stated that the Audit began a few weeks ago and will be completed soon. The completed audit will be presented to the Board at the October Regular Meeting. She stated that everything went as planned and no adjusting journal entries had to be done.

Director MacKenzie stated that this was a job well done. Not only did she complete the audit without any issues, the District was short staffed, and she handled the new rates for billing all at the same time.

A Break was called at 8:25 pm  
The Meeting was reconvened at 8:33 pm

**14. CLOSED SESSION:** Closed session began at 8:35 pm

**14a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code Section 54957:**

**Title: General Manager**

**15. RECONVENE TO OPEN SESSION:** The meeting was reconvened at 9:44 pm with no reportable action taking place.

**16. ADJOURNMENT:**

There being no further business to come before the Board the meeting was adjourned at 9:45 p.m. to the next Regular Meeting to be held October 19, 2016 at the District office beginning at 6:30 pm.

Respectfully Submitted,

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Casey Fowler  
Secretary, Board of Directors

APPROVED AS TO FORM:

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Danny Hayes  
President, Board of Directors