

# **Mission Hills**

## **Community Services District**

1550 E Burton Mesa Blvd., Lompoc CA 93436-2100

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Website: [www.mhcsd.org](http://www.mhcsd.org)



### **Directors:**

Walter Fasold  
Danny Hayes  
James Mac Kenzie  
Tim Naughton  
Bruce Nix

### **M-I-N-U-T-E-S Regular Meeting August 17, 2016**

The Regular Meeting of the Board of Directors of the Mission Hills Community Services District was called to order by President Hayes at 6:30 p.m. on Wednesday, August 17, 2016 at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California.

### **DIRECTORS PRESENT:**

By roll call: Bruce Nix, Danny Hayes, Tim Naughton, James Mac Kenzie, and Walter Fasold, (call in, non-voting member)

### **DIRECTORS ABSENT:**

None

### **STAFF PRESENT:**

Michael Riley, Melissa Stevens and Casey Fowler

### **OTHERS PRESENT:**

Ron Herbig, Myron Heavin, and Bruce Porter

### **3. PLEDGE OF ALLEGIANCE:**

Pledge of Allegiance.

### **4. SPECIAL PRESENTATION:**

None

### **5. AGENDA REVIEW:**

**Agenda Item 5a.** Motion by Director Mac Kenzie, second by Director Nix that all resolutions and ordinances presented tonight be read in title only and all further readings be waived. Unanimous 4-0.

### **6. COMMUNITY COMMENTS AND SUGGESTIONS: none**

**7. CONSENT AGENDA:**

Motion by Director Mac Kenzie, second by Director Nix to approve the Consent Agenda after review.

**Agenda Item 7a. Consideration of Approval of Minutes.**

Approved Minutes of the Board of Directors Regular of July 20, 2016

**Agenda Item 7b. Reports on Water, Wastewater and Street Sweeping.**

Street Sweeping Report, Water Reports and Wastewater Reports were reviewed.

**Agenda Item 7c. Consideration of the Manager's Project and Expenditure Reports.**

July Profit and Loss Statement, Expenditures (year to date), Bank Account Summary, Disbursement Journal, Variation from Projected Income, Outstanding Issues in both Operational and Administrative, and the RNC Center monthly statements were briefly reviewed and discussed.

**Vote to approve the Calendar of Consent was 4-0**

**8. CORRESPONDENCE:** These items are placed on the agenda for informational purposes only. No action required.

**Agenda Item 8a. Staff Training for One (1) at the AWE Water Distribution Training in Sacramento, CA on September 11, 2016 to September 17, 2016 with a cost not to exceed \$2,400.**

**Agenda Item 8b. Recommended Cost Saving Method for Distribution of Chlorine**

**9. CONTINUED BUSINESS:**

**10. NEW BUSINESS:**

**Agenda Item 10a. Suspension of Street Sweeping Services for a period of One Year.**

Recommended Action: District Board of Directors discuss and approve the suspension of street sweeping services for a period of one year due to numerous customer complaints. Director Mac Kenzie stated that for such a small amount of money he would like for the services to continue. It may not be perfect, but it is better than nothing. Director Hayes would also like to see the service continue because the roads are very messy when not done. Director Nix stated that it is different in Mesa Oaks because they do not have as many cars parked on the street. He would like to see it discontinued and have the community come back and ask for it. Administrative Assistant Fowler suggested we look into the possibility of stopping service in one location since this is where the majority of the complaints come from.

**Agenda Item 10a continued**

Staff was directed to put a note in the bill stating that the Board of Directors was contemplating stopping service and to call into the office if you would like the service to continue. It was decided to look into the option of stopping service in one location and wait to hear from the customers over the next month, then bring the information back to the Board.

**Agenda Item 10b. Discussion of District Goals in Order to Improve Efficiency and Lower Expenses.**

Recommended Action: District Board of Directors discuss suggestions for improved efficiency in District Operations. It is suggested an Ad-Hoc Committee be formed to have continued discussion and review practicality of suggestions made. General Manager Riley handed out a draft of District Long Term goals (attached) to assist in exploring possibilities of cost reduction. Director Fasold was hoping for more ideas in alternative energy use within the District, calculating the time of use, focusing on ways to reduce overtime, offer more training in an attempt to try and bring more projects in house vs hiring a contractor... to name a few. Director Naughton stated that we needed to go back to Ms. Benetis' report that she gave to the Board where it stated that our rates are so low that it will be hard to beat the prices when looking at solar. Her focus had to shift more towards the time of the day when electricity is being used. With the recommendation of an Ad-Hoc committee being formed President Hayes selected Director Mac Kenzie and Director Fasold with himself as an alternate.

**11. GENERAL MANAGER ITEMS: none**

**12. BOARD MEMBER COMMUNICATIONS:**

Director Fasold would like to have a tour of the Wastewater Treatment Facility to be able to better understand the information from Steve Harris and his recommendations. It was decided to hold a Special Meeting at 5:00 September 21, 2016 then go into our Regular Meeting.

Director Nix asked permission to form a 501(c)(3) foundation to collect money for the park since we have no money to be able to spend on the upkeep.

**13. STAFF COMMUNICATIONS: none**

**14. ADJOURNMENT:**

There being no further business to come before the Board the meeting was adjourned at 8:00 p.m. to the next Special Meeting to be held September 21, 2016 at the District office beginning at 5:00 pm.

Respectfully Submitted,

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Casey Fowler  
Secretary, Board of Directors

APPROVED AS TO FORM:

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Danny Hayes  
President, Board of Directors