

Mission Hills

Community Services District

1550 E Burton Mesa Blvd., Lompoc CA 93436-2100

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Directors:

Walter Fasold
Danny Hayes
James Mac Kenzie
Tim Naughton
Bruce Nix

M-I-N-U-T-E-S Regular Meeting March 16, 2016

The Regular Meeting of the Board of Directors of the Mission Hills Community Services District was called to order by President Hayes at 6:30 p.m. on Wednesday, March 16, 2016 at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California.

DIRECTORS PRESENT:

By roll call: Walter Fasold, Danny Hayes, Bruce Nix, James Mac Kenzie, and Tim Naughton

DIRECTORS ABSENT:

None

STAFF PRESENT:

Michael Riley, Melissa Stevens, Carry Via, and Casey Fowler

OTHERS PRESENT:

Ron Herbig, Jim Jimenez, and Clayton Tuckfield

3. PLEDGE OF ALLEGIANCE:

Pledge of Allegiance.

4. SPECIAL PRESENTATION:

Mr. Tuckfield from Tuckfield and Associates was here to present the Draft Water, Wastewater and Street Sweeping Rate Study for the Boards review/comment and answer any questions from the community.

A BREAK WAS CALLED AT 7:20

THE MEETING WAS RECONVENED AT 7:28

5. AGENDA REVIEW:

Agenda Item 5a. Motion by Director Fasold, second by Director MacKenzie that all resolutions and ordinances presented tonight be read in title only and all further readings be waived. Unanimous 5-0.

6. COMMUNITY COMMENTS AND SUGGESTIONS: none

7. CONSENT AGENDA:

Motion by Director Mac Kenzie, second by Director Naughton to approve the Consent Agenda after review.

Agenda Item 7a. Consideration of Approval of Minutes.

Approved Minutes of the Board of Directors Regular Meeting of February 17, 2016 and Special Budget Workshop Meeting of March 10, 2016.

Agenda Item 7b. Reports on Water, Wastewater and Street Sweeping.

Street Sweeping Report, Water Reports and Wastewater Reports were reviewed.

Agenda Item 7c. Consideration of the Manager's Project and Expenditure Reports.

January Profit and Loss Statement, Expenditures (year to date), Bank Account Summary, Disbursement Journal, Variation from Projected Income, Outstanding Issues in both Operational and Administrative, and the RNC Center monthly statements were briefly reviewed and discussed.

Vote to approve the Calendar of Consent was 5-0

8. CORRESPONDENCE: These items are placed on the agenda for informational purposes only. No action required.

Agenda Item 8a. Staff Training and Travel April 24th – 28th, 2016 with a cost not to exceed \$1,495.00.

Agenda Item 8b. Establish an Ad-Hoc Committee to Discuss and Select Required Emergency Generators. After discussion it was decided that Staff will do more research to determine the biggest issues the district faces in making sure we are able to produce potable water and continue to collect wastewater in a power outage emergency before calling an Ad-Hoc Committee together.

Agenda Item 8c. Joint Powers Insurance Authority Claim 16-0340, reimbursing \$25,901.80 for repairs made to Well #6.

9. CONTINUED BUSINESS: none

10. NEW BUSINESS:

Agenda Item 10a. Consider Initiation of Proposition 218 Process for Proposed Rate Increase for Water, Sewer and Street Sweeping

Recommended Action: District Board of Directors accept the Rate Study prepared by Tuckfield & Associates; direct staff to initiate the Proposition 218 process; and adopt a resolution approving the Notice of public Hearing (Resolution 16-302). **Motion by Director Fasold, second by Director Naughton to accept the Rate Study for Water, Wastewater, and Street Sweeping services as presented by Mr. Tuckfield. Unanimous by Roll call vote.** After review and discussion of Resolution No 16-302 it was suggested the following changes be made; add discussion of water in paragraph 2, in Exhibit A add Restructure next to the word increase. Rewrite the reason for the proposed

Agenda Item 10a continued

rate and remove the Board of Directors in a few places (see attached for the final version.)

Motion by Director Fasold, second by Director Mac Kenzie to adopt Resolution 16-302 approving the Notice of Public Hearing with corrections and Direct Staff to initiate the Proposition 218 process. Unanimous by roll call vote.

11. GENERAL MANAGER ITEMS: none

12. BOARD MEMBER COMMUNICATIONS: none

13. STAFF COMMUNICATIONS: none

14. ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 8:35 p.m. to the next Regular Meeting to be held April 20, 2016 at the District's meeting room beginning at 6:30 pm.

Respectfully Submitted,

Casey Fowler
Secretary, Board of Directors

APPROVED AS TO FORM:

Walt Fasold
Acting President, Board of Directors