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February 12, 2016

NOTICE IS HEREBY GIVEN that the Board of Directors of the Mission Hills Community Services District will hold a **Regular Meeting** at **6:30 p.m.** on **Wednesday, February 17, 2016** at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California

AGENDA SUMMARY

1. **CALL TO ORDER:** 6:30 P.M.

2. **ROLL CALL:**

3. **PLEDGE OF ALLEGIANCE:**

4. **SPECIAL PRESENTATION:** None

5. **AGENDA REVIEW:**

5a. Move that all resolutions and ordinances presented tonight be read in title only and all further reading be waived.

6. **COMMUNITY COMMENTS AND SUGGESTIONS:**

This public comment period is an invitation to members of the community to present issues, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the District Board of Directors. The Brown act restricts the Board of Directors from taking formal action on matters not published on the agenda. In response to your comments, the President or presiding chairperson may:

- Direct District staff to assist or coordinate with you.
- A Chairperson may state a desire to meet with you.
- It may be the desire of the Board of Directors to place your issue or matter on a future District agenda.

6. COMMUNITY COMMENTS AND SUGGESTIONS (continued)

Please adhere to the following procedures when addressing the District Board of Directors:

- Comments should be limited to three minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member or Member of the audience shall not be permitted.

7. CONSENT AGENDA:

The following routine items listed below are scheduled for consideration as a group. The recommendations for each item are noted. Any member of the public who wishes to comment on any Consent Agenda Item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or change the recommended course of action. The Board of Directors may approve the remainder of the Consent Agenda on one motion.

7a. Consideration of Approval of Minutes:

Recommended Action: Approve Minutes of the Board of Directors Regular Meeting of January 20, 2016 and Special Meeting of February 5, 2016.

7b. Consideration of Reports on Water and Wastewater:

Recommended Action: Approve the reports on Water and Wastewater for January 2015.

7c. Consideration of Manager's Financial and Expenditure Reports:

Recommended Action: Approve Manager's Financial and Expenditure Reports as submitted.

8. CORRESPONDENCE: These items are placed on the agenda for informational purposes only. No action required.

9. CONTINUED BUSINESS: NONE

10. NEW BUSINESS:

10a. Temporary Promotion and Pay Increase for Lead Operator.

Recommended Action: District Board of Directors review, discuss and approve the General Managers recommendation to temporarily promote one of the staff members to Lead Operator.

10b. Procedures to be utilized when Parkway Repairs are Required.

Recommended Action: District Board of Directors review, discuss and direct Staff as to policy going forward. Once this is established a Resolution will be prepared in order to add this language to the Policy Manual.

10c. Discussion and Selection of Proposition 218 Method for Establishing MHCSD Rates.

Recommended Action: District Board of Directors review, discuss and select one of the options presented from the AD-Hoc Committee for both the water and wastewater rate structure in order to move forward and complete the rate study.

11. GENERAL MANAGER ITEMS:

The following item(s) are placed on the agenda by the District Manager in order to receive feedback and/or request direction from the Board.

12. DISTRICT BOARD OF DIRECTORS MEMBER ITEMS AND COMMUNICATION:

The following item(s) are placed on the agenda by a Board Member who would like to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on future agenda. No formal action can be taken.

13. STAFF COMMUNICATIONS:

14. CLOSED SESSION:

14a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code Section 54957:

Title: General Manager

15. RECONVENE TO OPEN SESSION:

15a. Announce Reportable Action Taken in Closed Session, if any.

16. ADJOURNMENT:

All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the board packages and are available for public inspection and reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make requests for disability-related modification or accommodation, contact the board secretary at (805) 733-4366 as soon as possible prior to the meeting.

Note: This agenda was prepared and posted pursuant to Government Code Section 54954.2