

**Directors:**

Walter Fasold  
Danny Hayes  
James S. Mac Kenzie  
Tim Naughton  
Bruce Nix



**Mission Hills**  
**Community Services District**  
**1550 E Burton Mesa Blvd., Lompoc CA 93436-2100**  
**Telephone: (805) 733-4366 - Fax: (805) 733-4188**  
**Web-Site: [www.mhcsd.org](http://www.mhcsd.org)**

March 11, 2016

NOTICE IS HEREBY GIVEN that the Board of Directors of the Mission Hills Community Services District will hold a **Regular Meeting** at **6:30 p.m.** on **Wednesday, March 16, 2016** at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California

## **AGENDA SUMMARY**

1. **CALL TO ORDER:** **6:30 P.M.**

2. **ROLL CALL:**

3. **PLEDGE OF ALLEGIANCE:**

4. **SPECIAL PRESENTATION:** Mr. Tuckfield from Tuckfield and Associates will be here to present the Draft Water, Wastewater and Street Sweeping Rate Study for the Boards review/ comment/ and questions.

5. **AGENDA REVIEW:**

5a. **Move that all resolutions and ordinances presented tonight be read in title only and all further reading be waived.**

6. **COMMUNITY COMMENTS AND SUGGESTIONS:**

This public comment period is an invitation to members of the community to present issues, thoughts, or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters that are within the jurisdiction of the District Board of Directors. The Brown act restricts the Board of Directors from taking formal action on matters not published on the agenda. In response to your comments, the President or presiding chairperson may:

- Direct District staff to assist or coordinate with you.
- A Chairperson may state a desire to meet with you.
- It may be the desire of the Board of Directors to place your issue or matter on a future District agenda.

**6. COMMUNITY COMMENTS AND SUGGESTIONS (continued)**

Please adhere to the following procedures when addressing the District Board of Directors:

- Comments should be limited to three minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member or Member of the audience shall not be permitted.

**7. CONSENT AGENDA:**

The following routine items listed below are scheduled for consideration as a group. The recommendations for each item are noted. Any member of the public who wishes to comment on any Consent Agenda Item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or change the recommended course of action. The Board of Directors may approve the remainder of the Consent Agenda on one motion.

**7a. Consideration of Approval of Minutes:**

Recommended Action: Approve Minutes of the Board of Directors Regular Meeting of February 17, 2016 and Special Budget Workshop Meeting of March 10, 2016.

**7b. Consideration of Reports on Water and Wastewater:**

Recommended Action: Approve the reports on Water and Wastewater for February 2015.

**7c. Consideration of Manager's Financial and Expenditure Reports:**

Recommended Action: Approve Manager's Financial and Expenditure Reports as submitted.

**8. CORRESPONDENCE:** These items are placed on the agenda for informational purposes only. No action required.

**8a. Staff Training and Travel April 24<sup>th</sup> – 28<sup>th</sup>, 2016.**

**8b. Establish an Ad-Hoc Committee to Discuss and Select Required Emergency Generators.**

**8c. Joint Powers Insurance Authority Claim 16-0340, Reimbursing \$25,901.80 for repairs made to Well #6.**

**9. CONTINUED BUSINESS: NONE**

**10. NEW BUSINESS:**

**10a. Consider Initiation of Proposition 218 Process for Proposed Rate Increase for Water, Sewer and Street Sweeping**

Recommended Action: District Board of Directors accept the Rate Study prepared by Tuckfield & Associates; direct staff to initiate the Proposition 218 process; and adopt a resolution approving the Notice of public Hearing (Resolution 16-302).

**11. GENERAL MANAGER ITEMS:**

The following item(s) are placed on the agenda by the District Manager in order to receive feedback and/or request direction from the Board.

**12. DISTRICT BOARD OF DIRECTORS MEMBER ITEMS AND COMMUNICATION:**

The following item(s) are placed on the agenda by a Board Member who would like to receive feedback, direct staff to prepare information, and/or request a formal agenda report be prepared and the item placed on future agenda. No formal action can be taken.

**13. STAFF COMMUNICATIONS:**

**14. ADJOURNMENT:**

All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the board packages and are available for public inspection and reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make requests for disability-related modification or accommodation, contact the board secretary at (805) 733-4366 as soon as possible prior to the meeting.

Note: This agenda was prepared and posted pursuant to Government Code Section 54954.2