



**Board of Directors**

Jorge Magana, President  
Steve Dietrich, Vice President  
Jim Keeling, Director  
Matthew Starbuck, Director  
Glen Mcleod, Director

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Mike Garner, General Manager

**Mission Hills Community Services District Board of Directors  
Regular Meetings Minutes  
January 15, 2025**

1550 East Burton Mesa Blvd, Lompoc, CA - District Board Room

The Regular Meeting of the Board of Directors of the Mission Hills Community Services District was called to order at 4:37 pm on Wednesday, January 15, 2025, at the District Meeting Room, 1550 East Burton Mesa Boulevard, Lompoc, California.

**DIRECTORS PRESENT:**

By roll call: Jim Keeling, Steve Dietrich, Glen McLeod, Matthew Starbuck, and Jorge Magana.

**DIRECTORS ABSENT:**

None

**STAFF PRESENT:**

Mike Garner, Carol Reynolds, Lupe Huitron  
Javier Rodriguez

**OTHERS PRESENT:**

Myron Heavin

1. **Call to Order and Pledge of Allegiance**
2. **Roll Call**
3. **Public Comment-** No public comment received
4. **Consent Agenda**
  - A. **Approved Minutes**
    - i.) December 11<sup>th</sup>, Special Meeting Minutes
  - B. **Activity Reports for October & November 2024**
    - i.) General Manager and Administrative Reports
    - ii.) Water and Wastewater

**C. Financial Reports**

- i) Revenue and Expenses Previous Year Comparison
- ii) Disbursements Journal
- iii) Variation from Projected Income
- iv) Bank Account Summary
- v) Budget to Actual

**Approved Consent Items**

Motion made by Director Keeling and second by Director Starbuck, to approve the Consent Agenda as presented.

**Motion passed 5-0 Vote.**

Ayes: Jim Keeling, Matthew Starbuck, Glen McLeod, Steve Dietrich, and Jorge Magana

Noes: None

Abstain: None

Absent: None

**5. Regular Business Items**

**A. Adopt Resolution 25-360 Commending Myron Heavin for his Years of Service at Mission Hills Community Services District.**

A motion was made by Director Magana and Seconded by Director McLeod to Adopt Resolution 25-360 Commending Myron Heavin for his Years of Service at Mission Hills CSD.

**Motion Passed 5-0 vote.**

Ayes: Jorge Magana, Glen McLeod, Matthew Starbuck, Steve Dietrich, and Jim Keeling.

Noes: None

Abstain: None

Absent: None

**B. Discuss and Approve Office Elections Assignments.**

A motion was made by Director Magana and seconded by Starbuck to approve the new Officer Election Assignments for the 2025 Calendar Year.

**Motion Passed 5-0 vote.**

Ayes: Jorge Magana, Myron Heavin, Matthew Starbuck, Steve Dietrich, and Jim Keeling.

Noes: None

Abstain: None

Absent: None

**C. Discuss and Ratify the General Manager's decision to Coat the Filter Tank**

A motion was made by Director Dietrich and seconded by Director Starbuck to approve and Ratify the General Manager's decision to coat the Filter Tank.

**Motion Passed 5-0 Vote.**

Ayes: Jorge Magana, Glen McLeod, Matthew Starbuck, Steve Dietrich, and Jim Keeling.

Noes: None

Abstain: None

Absent: None

**D. Discuss the Mid-Term Budget Review**

A Motion was made by Director Keeling and seconded by Director Magana to approve the Mid-Term Budget Review.

**Motion Passed 5-0 Vote**

Ayes: Jorge Magana, Glen McLeod, Mathew Starbucks, Stev Dietrich and Jim Keeling.

Noes: None

Abstain: None

Absent: None

**6. Communications** - The Board of Directors may ask a question for clarification, make an announcement, or report briefly on recent activities or conferences. Also, Directors may provide a reference to staff or other resources for information, and direct staff to place a topic or report on a future committee or regular meeting agenda.

**A. General Manager's Comments-** None

**B. Directors' Comments-** None


**C. Public comments-** None

With no further business before the Board, the meeting was adjourned at 5:58 pm.

Respectfully submitted:

**Lupe Huitron**

X   
\_\_\_\_\_  
Jorge Managa  
President

X   
\_\_\_\_\_  
Lupe Huitron  
Board Secretary

